



Embassy of the Kingdom of Belgium
in Moscow

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C (Schengen) Visa for Seafarers

The applicant must produce all the following documents in the order given and in the following form:

- A folder containing the originals
- A folder containing a photocopy of each document in the same order. Photocopies must be A4 size and single-sided only.

The original documents will be returned to you at the end of the procedure.

DOCUMENTS TO SUBMIT

1. Visa application form duly completed on [visa-on-web](#) then printed, dated and signed
 - With one recent passport sized colour photograph
2. Original of passport
 - Valid for at least three months after the intended date of departure from the Schengen area
 - containing at least two blank pages

Copy of passport

- Copy of the data page and all pages of the passport that are used (with visa sticker or stamp) in sequential order (page number)

3. Original and copy of document proving legal residence in Russia or in the jurisdiction of the Embassy:
 - Russian citizens: *internal passport*
 - Third-country Nationals: *residence permit, long-term visa, FMS, valid at least 3 months after the intended date of departure from the Schengen area*
5. Travel purpose
 - Copy of the valid seaman's book
 - Copy of the contract
 - Invitation letter from the shipping agency in Belgium

- **Employment certificate from the manning agency/crew management company in the Russian Federation**

PLEASE NOTE THAT:

The letters from both mentioned agencies should be written on the company's official paper with stamp, signature, name and position of the authorized signatory, and should include the following detailed information:

- Complete identity of the seafarer (name, place & date of birth)
- passport and Seafarer's Identity Document numbers, with date of issue and validity
- sailor's position on the vessel (in case of a group of sailors, this information can be included in a list signed, sealed and attached to the invitation letter)
- Name of the vessel
- Port and date of boarding
- Duration of the contract
- Itinerary that the seafarer will follow to arrive in the Schengen state where he will board a ship or transit.

12. Other

- Any other document that cannot be put under the above categories

This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.

Attention ! Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance : proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.)

This information is essential to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.

The impossibility of producing an official document must be established by the applicant. The applicant's explanations must be serious, objective and concordant and accompanied by any document supporting the explanations.