



Embassy of the Kingdom of Belgium
in Moscow

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Work Permit (visa D)

You have received a Work Permit for Belgium

If they are written in a language other than Dutch, French, German or English, the documents must be accompanied by a sworn translation into one of these four languages. Both the original document and its translation must be **legalized** by the authorities.

The applicant must produce all the following documents in the order given and in the following form:

- A folder containing the originals
- Two folders each containing a photocopy of each document in the same order. Photocopies must be A4 size and single-sided only.

The original documents will be returned to you at the end of the procedure.

A. General requirements

- Visa application form duly completed on [visa-on-web](#) then printed, dated and signed
- **Original of passport**
 - Valid passport with at least 2 unused pages (the 2 copy files must include a copy of each used page – visas and stamps – of the passport)
- **Copy of document proving legal residence in Russia or in the jurisdiction of the Embassy:**
 - Russian citizens: *copy of internal passport*
 - Third-country Nationals: *residence permit, long-term visa, FMS, valid at least 3 months after the intended date of departure from the Schengen area*
- **One recent passport sized colour photograph**
- **Non-refundable visa application fee** to be paid upon submission of visa application
- **Proof of payment of the contribution fee** to be paid in Belgium prior submission of visa application, unless you are exempt
 - More information, please read here in [Dutch](#) in [French](#) or in [English](#)

B. Specific documents

From the hosting family in Belgium

- **Work Permit B (original + 2 copies)**

From the visa applicant

- **Non-criminal prosecution certificate**
If you are 18 years old and above: not older than 6 months, duly legalized and translated
- **Medical certificate**
drawn up within the 6 months preceding the application.
Please find all the information about it on [this link](#)

C. Information on legalization/apostille

This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.

The impossibility of producing an official document must be established by the applicant. The applicant's explanations must be serious, objective and concordant and accompanied by any document supporting the explanations.