



Embassy of the Kingdom of Belgium
in Moscow

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Single Permit (visa D)

You have received the positive decision for the Single Permit

If they are written in a language other than Dutch, French, German or English, the documents must be accompanied by a sworn translation into one of these four languages. Both the original document and its translation must be **legalized** by the authorities.

The applicant must produce all the following documents in the order given and in the following form:

- A folder containing the originals
- Two folders each containing a photocopy of each document in the same order. Photocopies must be A4 size and single-sided only.

The original documents will be returned to you at the end of the procedure.

A. General requirements

- Visa application form duly completed on [visa-on-web](#) then printed, dated and signed
- **Original of passport**
 - Valid passport with at least 2 unused pages (the 2 copy files must include a copy of each used page – visas and stamps – of the passport)
- **Copy of document proving legal residence in Russia or in the jurisdiction of the Embassy:**
 - Russian citizens: *copy of internal passport*
 - Third-country Nationals: *residence permit, long-term visa, FMS, valid at least 3 months after the intended date of departure from the Schengen area*
- **Two recent passport sized colour photograph**
- **Non-refundable visa application fee** to be paid upon submission of visa application

B. Specific documents

- Copy of **the decision granting a single permit** (Annex 46 or 47) issued by the Belgian Ministry of Interior – Immigration Office (ODE/DVZ)
- The work permit issued by the region (NL toelating voor arbeid – FR autorisation de travail)

NOTE :

As from 01/01/2019, if you wish to work in Belgium for more than 90 days, you should apply to the competent region, through your employer, for a work permit and at the same time for a residence permit. If the work permit / residence permit are granted respectively by the Region and Immigration Office, you will receive a single permit certifying that you are allowed to stay more than 90 days in Belgium to work.

Kindly consult the website of the competent authorities for any additional information on the Single Permit:

- Vlaams Gewest: <http://www.werk.be>
- Région Wallonne: <http://emploi.wallonie.be>
- Région de Bruxelles-Capitale: <http://www.bruxelles.irisnet.be>
- Deutschsprachige Gemeinschaft: <http://www.dglive.be>

C. Information on legalization/apostille

This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.

The impossibility of producing an official document must be established by the applicant. The applicant's explanations must be serious, objective and concordant and accompanied by any document supporting the explanations.