

Checklist for Work Permit in Belgium

It is essential that your file contains the following:

The original documents + 2 copies of the following documents (the originals will be returned to you).

Documents to be provided by all visa applicants	Yes	No
<input type="checkbox"/> Two long stay Application Forms D Visa Application form correctly completed in English, picture and signature included		
<input type="checkbox"/> Two Recent Biometric Size Photograph (35mm*45mm) not older than three months with a light background (not stapled)		
<input type="checkbox"/> Original Passport valid for at least 1 year, 1 copy of the relevant passport pages (data page and, if applicable, pages containing previous visas). The passport must contain at least two blank pages and must be issued within the previous 10 years		
<input type="checkbox"/> Decision of the Immigration office Copy of the decision to grant a single permit (annex 46), or the certificate of grant of the single permit (annex 47).		

Note:

Legalization of the documents can be submitted at Belgium Embassy in Riyadh on every Monday between 13:00 – 15:00 hrs. and the legalized documents can be collected on the following Thursday between 13:00 – 14:00 hrs.

Applicant's Signature: _____ **Date:** _____ **VFS Officer's:** _____

Attention:

The Embassy of Belgium has the right to ask for any other additional document it considers necessary and may call the applicant for an interview. In all cases, the visa fee is non-refundable.