



CHECK LIST FOR IMMIGRATION VISA

WORKING VISA

Application should be submitted at the local Visa Facilitation Center VFS: Georgia visa application center.

The visa application form should be submitted in an electronic form through official website. www.geoconsul.gov.ge

Please submit the documents in exact order given below; please do not staple any document

Visa application completed, signed by the applicant & if applicable: Authorization (for 3rd person). In case applicant is a **minor**: Visa application signed by legal guardian & if applicable: Authorization (for third person)

Travel Document issued within the last 10 years and the validity period of the travel document shall exceed the validity period of the visa by at least three months; it shall not be damaged and shall not contain unofficial records; it shall contain at least two empty pages to place a visa blank in

A document evidencing payment of a **visa fee** determined 20USD

Copy of Tickets purchased for travel or a booking of such tickets (when travelling with an appropriate means of transport);

Purpose of travel in Georgia shall be confirmed by one of the following documents:

- A document confirming the business (commercial, professional) relationship between an alien/his/her employer and a natural person in Georgia or a legal person registered in Georgia.
- A document, which confirms that the person plans to conduct business in Georgia.
- An extract from the Public Registry, which confirms that the alien is the founder/co-founder of an entrepreneurial legal entity registered in Georgia or is authorized to be in charge of/represent such entity;
- The relevant employment contract, which must contain information about the duration of the employment with the alien and the amount of labour remuneration (if applicable);

- A document issued by a company/person registered/residing in Georgia, which confirms that the legal person provides accommodation to the alien. The document must indicate the address of the alien's accommodation;

- A rental agreement for accommodation;

- A document confirming the booking of accommodation (hotel reservation);

Proof of financial funds during the travel to and stay in Georgia:

- An invitation confirming that it will provide the alien with the funds sufficient for travel to and stay in Georgia;
- A document confirming that the alien will cover from own funds the expenses necessary for travel to and stay
- A statement of the alien's bank account for the last three months; An employment verification letter indicating the amount of salary; A sponsor's letter;

Travel and health insurance shall be valid for the validity period of the visa.

In the case of a guardian/custodian of a citizen of Georgia, or in the case of a person under guardianship/ custody of a citizen of Georgia – a document evidencing guardianship and custodianship.

A document evidencing payment of the penalty if an alien was imposed a penalty under the legislation of Georgia for staying in Georgia without legitimate grounds.

To issue a visa to a minor (under 18) and/or a person with mental disorders – the consent of legal representative/representatives of the minor and/or the person with mental disorders.

If necessary, a visa issuing authority may request an additional document/information, and/or invite the alien visa applicant and/or his/her representative for an interview to obtain additional information necessary to issue a visa .

X

Click here to enter a date.
Signature of Visa applicant

X

Click here to enter a date.
Signature of VFS Operator