



SCHENGEN VISA
for applicants with EU spouse, parent or child

DOCUMENTS TO BE SUBMITTED

		<u>Submitted</u>
1	VIDEX Application form – available online https://videx.diplo.de free of charge Fully completed in English or German and personally signed and dated by applicant	
1a	For minors below the age of 18 - The application form must be signed by both parents / legal guardian - A form “letter of consent” signed by the parents/legal guardian must be attached - Passport copies of parents/ legal guardian - Birth certificate with an English translation	
2	Proof of relationship - Marriage certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) OR - Birth certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) - Registration certificate from Germany new - Tenancy agreement or proof of home ownership in Germany new - Proof of employment in Germany new	
3	Overseas medical insurance - Only insurance companies authorized by the German Embassy Doha are accepted - Valid for entire duration of period of first stay and valid for all Schengen states - Minimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are <u>not</u> accepted) For multiple entry visas: a signed form ‘Declaration on Travel Health Insurance’ must be submitted Note: For applicants with EU spouse/parent/child (not German) it is not mandatory but we strongly recommend providing a travel health insurance!	
5	Passport Copy EU citizen Copy of valid EU citizen’s passport of spouse or parent or child	
6	Photocopies 1 copy of passport pages with personal data and signature of passport holder 1 copy of Qatari residence permit/QID	
	General information about your Passport - Validity of a minimum of three months from the date of expiry of the requested Visa - Signed by passport holder - Passport not older than 10 years (issued within the last 10 years) - A minimum of two blank pages to be used for visas - Previous passport if applicable - IMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar) if applicable One recent biometric passport sized photograph (3.5x4,5 cm) - Must not be older than 6 months with bright background and frontal view of the face - Digitally altered passport Photos cannot be accepted Do not glue or staple the photos to the application form	
7	Fees: free of charge	

REMARKS to be filled out VFS staff (please tick what is applicable):

✓ Applicant's documents are ☐ complete

☐ **NOT complete** - applicant has been informed of option to withdraw application to avoid possible re fusel, but wishes to submit application

☐ **NOT complete** - applicant will submit missing documents within 48 hours to VFS

☐ **YES - The applicant has been informed of the maximum processing time of 15 days and that he may not be able to arrive on time.**

Other remarks:

SIGNATURES and AGREEMENT

THE APPLICANT HAS BEEN INFORMED OF THE ABOVE REMARKS.

.....
City and Date

.....
(Signature VFS Staff / Name in Letters)