



**NATIONAL VISA
STUDY APPLICANT'S AND STUDY VISA**

www.study-in.de/en/
DOCUMENTS TO BE SUBMITTED

	National visa instruction forms – available online www.doha.diplo.de	<u>Submitted</u>
1	Application forms ‘Resident Permit/Long Term Visa’– available online https://videx-national.diplo.de/videx/visum-erfassung/#/videx-langfristiger-aufenthalt Fully completed in English or German and personally signed and dated by applicant	
1a	For minors below the age of 18 - A form “letter of consent” signed by the parents/legal guardian must be attached - Passport copies of parents/ legal guardian - Birth certificate with an English translation	
1c	Two recent biometric passport sized photographs (3.5x4,5 cm) - Must not be older than 6 months Do not glue or staple the photos to the application form General information about your Passport - Validity of a minimum of six months from the date of expiry of the requested Visa new - Signed by passport holder - Passport not older than 10 years (issued in the last 10 years) - A minimum of two blank pages to be used for visas - Valid Qatar residence permit	
2	Details from your University in Germany: <u>confirmed university admission (“Zulassungsbescheid”)</u> - from a German University stating subject and begin of study (latest possible enrolment date must be at least 8 weeks in the future) - must state language of instruction (<i>proof of language skills according to point 8 of this checklist</i>) <u>confirmed language course (“Intensiv-Sprachkurs”) with conditional university admission (“bedingter Zulassungsbescheid”)</u> - course has to take place minimum 18 hours per week over 6 months at a German language school (weekend or evening courses are insufficient) - receipt/confirmation of language course payment for minimum 3 months - proof of conditional university admission or letter of “uni-assist” or confirmation of admission as an applicant or detailed communication with the University for a concrete subject of study - proof of German language skills of level A2 according to the European Framework for Languages is mandatory <u>confirmed admission to a preparatory course for University (“Studienkolleg”)</u>• - details regarding preparation and intended begin of study - proof of conditional university admission or letter of “uni-assist” or confirmation of admission as an applicant or detailed communication with the University for a concrete subject of study or entrance examination - proof of German language skills of level A2 according to the European Framework for Languages is mandatory <u>Invitation for admission test for preparatory course (Studienkolleg)</u> - proof of German language skills of level A2 according to the European Framework for Languages is mandatory <u>Admission to an internship</u> - letter of the university with details about the internship: it has to be mandatory in order to be admitted to university - proof of German language skills of level B1 according to the European Framework for Languages is mandatory	
3	Letter of motivation and CV - Why do you wish to study in Germany? - What are your career plans for the future?	

4	Proof of German language skills if not otherwise specified and lectures are being held in German, proof of German language level of at least B1/B2 is mandatory, please confirm with competent university) otherwise a confirmation from the university that the lectures will be held in the English language and proof of English language knowledge (e.g. TOEFL/IELTS))	
5	Proof of financial means (minimum of 992,00€/ month), please provide one of the following: - Blocked account* at a German bank to the minimum amount of 992,- EURO per month (withdrawal limit, for one year the amount will be 11.904,-€)* - Proof of scholarship from a German institution (DAAD etc.) <i>*When applying for visa, you can provide evidence that you are able to meet your living costs by opening a blocked bank account. You have free choice of provider. Information on providers that offer this service world- wide is available on Federal Foreign Office website .</i>	
6	Documents reflecting your previous education and skills e.g. school certificates, university degree certificates, internships, trainings, university and / or employment confirmation	
7	Photocopies 1 copy of passport pages with personal data and signature of passport holder 1 copy of Qatari residence permit IMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar)	
	Fees: 75,- EUR at the current exchange rate in QAR	

REMARKS to be filled out VFS staff (please tick what is applicable):

☒ Applicant's documents are ☐ complete

☐ **NOT complete** - applicant has been informed of option to withdraw application to avoid possible refusal, but wishes to submit application

☐ **NOT complete** - applicant will submit missing documents within 48 hours to VFS

☐ **YES - The applicant has been informed of the maximum processing time of 15 days and that he may not be able to arrive on time.**

Other remarks:

SIGNATURES and AGREEMENT

THE APPLICANT HAS BEEN INFORMED OF THE ABOVE REMARKS.

.....
City and Date

.....
Signature VFS Staff / Name in Letters)