

## Italy – LAVORO SUBORDINATO (subordinate work) checklist



### List of supporting documents

Dear applicant,

Thank you for your interest in applying for a visa for Italy. The following information is provided to assist you in lodging your application. You are encouraged to read it carefully and take note of all the information provided. It is important for you to do so, as failure to provide any required documents may affect the processing of your application.

You should lodge your application when you have all the required documents as detailed below.

<b>Applicant's Name:</b>	
<b>Application tracking number:</b>	

### Please prepare your documents in the following order

	DOCUMENTS	DESCRIPTION	ATTACHED		OFFICIALS' NOTES
			YES	NO	
1	Passport (LS)	Must have a validity of at least 6 months prior to the returning date and 3 blank pages.			
2	Italian National D visa Application Form				
3	Color ID Photos (x2)	Can be done at VFS Global			
4	Photocopy of passport				
5	Photocopy of all previous visas				
6	Proof of Transport (LS)	<b>Confirmed</b> air ticket, or other mode of transport, proving the arrival into Italy.			
7	Travel Insurance (LS)	Must be: <ul style="list-style-type: none"> <li>- valid for the entire Schengen area</li> <li>- valid for the duration of the stay;</li> <li>- cover for a minimum of 30.000 Euros;</li> </ul> For long stays a minimum 30 days policy is necessary awaiting for the registration of the residence permit.			
8	NULLA OSTA (authorization) of the relevant SUI ( <i>Sportello Unico Immigrazione</i> ) of the Questura which will appear on the visa system	Authorization from <b>SUI</b> to issue the visa. The visa must be issued within the 3 months from the issuing of such NULLA OSTA			
9	Proof of Funds	In the form of 3 months bank statements confirming the availability of funds in Euros to initially finance their stay.			
10	Proof of accommodation	Rental contract or proof of ownership of property in Italy			
11	Proof of Residence in SA	In the form of a utility bill			
12	Proof of Payment	Copy of the VFS's receipt.			