

Japan Visa Application Centre, Kathmandu

DOCUMENTS REQUIRED (Tourism):

1. Visa application form
 - Each applicant should fill in a separate form, including child applicants. Form should be printed on both sides. The contact number must belong to the applicant.
2. Valid Passport
 - Passport should contain at least one blank page. 3 Copy of Bio Page.
3. Photograph
 - Photo size should be 45mm X 35mm.
 - Full Face (looking straight forward) on white background.
 - The photo should be clear and identifiable, taken within the last 6 months.
4. Confirmation slip to prove reservation of (Flight/cruise) with entry/departure date to/from Japan – Issued by Airlines company or Travel agency.
5. Proof of sufficient funds to defray all the expenses while in Japan.
 - A certificate of income or tax payment issued by a public agency. (Original)
 - Certificate of deposit balance (Original)
6. Itinerary during stay in Japan
 - Travel Itinerary, Hotel Booking, Fliers, Leaflets, etc.

Important notes:

- 1) Documents should be sorted according to the checklist.
- 2) All the documents mentioned in checklist are mandatory.
- 3) The visa application process will take 6 working days. In individual cases when further scrutiny is needed this period may extend.
- 4) All photocopies must be in A4 size including Bank Statement.
- 5) All original documents should be submitted along with a set of photocopies. (If it is not A4 size)
- 6) No Pins, Staples, Cello Tape, Paper Clips should be used on documents.
- 7) In case of a minor, parents or a legal representative can sign on visa application Form. Please indicate the relationship (e.g., signed by father/mother)
- 8) Equal set of copies is required per applicant if the sponsor is same.
- 9) Itinerary should match as per the ticket. The travel plan should be at least 10 days after the day of appointment date.
- 10) Documents related to applicant which is issued in Nepal should be original. (In-case if the documents are in Nepali Language, it should be translated in English)