

Latvia – Checklist for Visit of Family / Friends Visa

Date: _____

List of required documents	Check Box	Remarks
One Visa Application duly filled out and signed. Electronic Visa Application		
One color photograph (size 35mm x 45 mm), taken in the last 6 months, white background.		
Passport with a period of validity extending at least three months after the intended date of departure from Latvia or other Member State, containing at least two blank pages, and issued within the previous ten years.		
Copies of the identification pages and the pages containing information about previously issued visas and entry/exit stamps of the current and previous passports. In addition – for Egyptians: the <i>Mogamma</i> (movement) certificate.		
Proof of the family ties and marital status (for Egyptians: an extract of the <i>Kid Aely</i>).		
Invitation approved by the Office of Citizenship and Migration Affairs		
Invitation letter containing applicant's full name, host's full name and address, duration of the visit, sponsorship, if relevant.		
Copy of the host's passports' identification page. Copy of the host's residence permit in Latvia (both sides), if applicable.		
If the host is a family member – documents proving the kinship.		
Original personal bank account statement with an official bank stamp and signature and translations of the statements, showing activity over last 6 (six) months. In the absence of bank account, proof of other assets has to be provided.		
If the visit is sponsored by the inviting party – host's personal bank account statement, showing activity over last 6 (six) months.		
For employees: – A certificate of employment, specifying the recruitment date, position and salary; – Confirmation of leave approval. For company owners: – Original of the commercial registry and tax card. For students: – Proof of enrollment in school/university.		
Proof of intended means of transport – round flight ticket or reservation indicating the complete itinerary of the tour.		
Proof of accommodation – confirmed hotel reservation in Latvia with a booking number <u>or</u> document confirming the legal basis of private accommodation (inviting party's rental contract, ownership documents).		
Travel assistance policy of a duration equal to that requested for visa, valid for all the countries of the Schengen area, that covers the medical expenses and of repatriation in case of accident or disease (minimum coverage: € 30.000)		

• **SCHENGEN BEFORE:**

• **ALTERNATIVE NUMBER:**



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- **NOTES:**

Declaration

I have been informed that an application **without a complete set of documentation** according to above mentioned checklist may result to the rejection of my visa application.

Please Note:

- * The visa must be applied in person and individually for each applicant.
- * All documentation must be submitted in English language.
- * Original documents must be presented, additional photocopies may be required.
- * The visa fee is **non-refundable**.

ATTENTION: The Embassy of Latvia have a right to ask any other additional documents it consider necessary, may call the applicant for an interview, and have a contractual right of refusal without any explanation.

Data Entry: _____

Applicant signature: _____

Quality Check: _____

VFS officer signature: _____