

MALTA VISA APPLICATION CENTRE**CHECKLIST FOR A VISA FOR APPLICATIONS FOR FAMILY REUNIFICATION TO JOIN A NON-EU¹ CITIZEN IN MALTA****Name:****Passport No:**

| | | Yes | No | Remarks |
|----|--|-----|----|---------|
| 1. | One (1) completed and signed visa application form duly filled in legibly in English. | | | |
| 2. | Passport valid for at least three months after the expiry date of the visa being requested and containing at least two blank pages. | | | |
| 3. | Passport photocopy of the bio-data page and other pages that have observations, visa stickers or stamps. Previous passports, if any, should also be photocopied in the same manner. | | | |
| 4. | Two (2) recent passport-size photographs bearing a true likeness to the applicant taken against a white background, with face clearly visible. | | | |
| 5. | One (1) copy of the ID card. | | | |
| 6. | A confirmed air ticket reservation issued by an airline or authorized travel agency. The ticket should only be bought after the visa has been issued. When applying for a multiple-entry visa please provide the reservation for the first entry. | | | |
| 7. | Proof of Travel medical insurance coverage a. From an accredited Insurance Company b. The insurance must cover the entire period of intended stay, valid for all Schengen States and covering any expenses which may arise in connection with repatriation for medical reasons, urgent medical attention, emergency hospital treatment or death during the stay. c. Minimum coverage of 30,000 euros. | | | |
| 8. | Letter from Department of Citizenship and Expatriate Affairs in Malta confirming family reunification rights | | | |
| 9. | Copy of Maltese Residence Permit of sponsor | | | |
| 10 | Invitation Letter | | | |

¹ EU definition in this case includes: EU / EEA and Swiss nationals.

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|----|---|--|--|--|
| 11 | FOR MINORS (UNDER 18 YEARS OF AGE): <ul style="list-style-type: none"> • DSWD Clearance (if travelling alone or without parent/s) • Affidavit of Support and Consent notarized and legalized by Department of Foreign Affairs. • Birth Certificate • Guardian Authorization • Proof of Guardianship (death certificate of parents or judicial sentence – court ruling). | | | |
| 12 | Central Visa Unit - Malta (CVU) authorization | | | |

Please note that the Embassy of Malta may in justified cases, request additional documents which are not mentioned in the above list or request an interview during the examination of an application. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee the automatic issuance of a visa. It is also important to note that original certificates submitted with applications may not in all cases be returned.

Submission Officer to delete as appropriate:

- (a) The applicant has confirmed that he/she has no other supporting documents to submit.
- (b) The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may result in the application being refused and visa fee is non-refundable. He/she has chosen to proceed with the application.

Submission Officer Signature

Applicant Signature

Date

Name of Accredited Travel Agent
(if applicant is being submitted by Agent)