

Checklist for D-Visa / approved residence permit

Name: _____ Passport Number: _____		Contact No.: _____ E-mail Address: _____		
A. Initial assessment		Yes	No	Remarks
1.	Correct Checklist for purpose of travel			
2.	Applicant is here in person			
3.	Austria is destination of travel			
4.	Have you ever applied for a Schengen visa			
B. Required documents		Yes	No	Remarks
1.	Application form , completed truthfully in English or German in print and signed by the applicant in both required boxes. (Applications of minors have to be signed by their legal guardian)			
2.	2 recent passport photographs (colour, 3,5 x 4,5 cm, light background), complying with ICAO guidelines			
3.	Passport , valid at least three months beyond the expiration date of the requested visa, at least two blank pages			
3a.	Passport copy (first and last page, all used pages), copies of old visas in previous passports (incl. data page of old passports), Minors need to submit a copy of their legal guardian's passport as well.			
4.	Flight reservation (copy of the <u>one way</u> airline reservation); no issued ticket required at the time of application			
5.	Confirmation of approved residence permit by the Embassy (copy of Embassy letter)			
6.	All risk travel insurance , valid for all EU countries, Norway and Switzerland, with a minimum coverage of EUR 30.000			

Inquiry Officer to delete as appropriate

1. The applicant has confirmed that s/he has no other documents to submit
2. The applicant has submitted the supporting documents above. I have advised him / her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.

Applicant's Signature

Officer's Signature

VFS/AUSTRIA/Approved residence permit (D)

page 1

Jan 2016