

Application for inter-company transfer (ICT)

(For work stay in Austria up to 90 days)

Visa processing period approx. 4 weeks

Visa application to be submitted personally, fingerprints required.

- Visa Application Form (Completed)
- 1 Passport picture 3.5 x 4.5 cm (colour, high resolution, light background, frontal view, neutral facial expression, mouth close)
- Passport
- Singapore residence permit for non-Singaporeans
- Copy of birth certificate
- AMS notification by Austrian company (Arbeitsmarktservice = Austrian Job Market Service)
- Proof of accommodation in Austria
- Proof of Insurance coverage (medical insurance coverage for the whole period of stay in Austria; minimum insurance sum equivalent € 30,000), insurance must cover all risks including COVID-19 treatment.
- Letter by employer confirming transfer program & income.
- Flight reservation including return flight.