

# DOCUMENTS REQUIRED

**Visa D** (for staying in Austria for **more than 90 days and up to 6 months**)

## **Important note!**

If the stay in Austria is intended for **less than 90 days** a **visa C** may have to be applied for in connection with certain purposes of stay (i.e. employment / work).

Visa application has to be submitted in person at the VFS Visa Application Centre.

## **Application for students**

- Visa application form (completed)
- 1 passport picture 3.5 x 4.5 cm (color, high resolution, light background, frontal view, neutral facial expression, mouth closed)
- Passport
- Singapore residence permit / student pass for non-Singaporeans
- Flight reservation including return flight
- Copy of birth certificate
- Original admission documents from educational institution (i.e. university etc.) in Austria
- Proof of accommodation in Austria
- Proof of travel and health insurance (medical insurance coverage for the **whole period** of stay in Austria; minimum amount covered = € 30,000.00), insurance must cover all risks including COVID-19 treatment
- Up to date financial statements for the last three months (original bank statements in student's name or parents' name showing the equivalent of approx. € 400 living expense per month of stay in Austria if they are below 24 years or € 700 per month of stay if they are above 24 years plus costs for accommodation and study fees, etc.)

The visa fee is € 150.00 and payable in Singapore Dollar according to the relevant exchange rate.  
The visa fee is currently waived for students.

## **Application for inter-company transfer (ICT)**

- Visa application form (completed)
- 1 passport picture 3.5 x 4.5 cm (color, high resolution, light background, frontal view, neutral facial expression, mouth closed)
- Passport
- Singapore residence permit / work pass for non-Singaporeans
- Flight reservation including return flight
- Copy of birth certificate
- AMS (Arbeitsmarktservice = Austrian Job Market Service) notification letter
- Letter from Austrian company confirming transfer program and income
- Proof of accommodation in Austria
- Proof of travel and health insurance (medical insurance coverage for the **whole period** of stay in Austria; minimum amount covered = € 30,000.00), insurance must cover all risks including COVID-19 treatment

The visa fee is € 150.00 and payable in Singapore Dollar according to the relevant exchange rate.

### Application for tourists and family visits

(For staying in Austria for **more than 90 days and up to 6 months** only)

- Visa application form (completed)
- 1 passport picture 3.5 x 4.5 cm (color, high resolution, light background, frontal view, neutral facial expression, mouth closed)
- Passport
- Singapore residence permit / work pass for non-Singaporeans
- Flight reservation including return flight
- Copy of birth certificate
- Copy of marriage certificate (if applicable)
- Invitation letter and copy of registration form ("Meldezettel") from host in Austria (if staying at private residence)
- Proof of accommodation in Austria
- Proof of travel and health insurance (medical insurance coverage for the **whole period** of stay in Austria; minimum amount covered = € 30,000.00), insurance must cover all risks including COVID-19 treatment
- Proof of financial means including original bank statements for the last three months. In case the applicant has no income or insufficient means the host may submit an electronic affidavit via the Aliens Police [Fremdenpolizei] in Austria.

The visa fee is € 150.00 and payable in Singapore Dollar according to the relevant exchange rate.

### Application for researchers

- Visa application form (completed)
- 1 passport picture 3.5 x 4.5 cm (color, high resolution, light background, frontal view, neutral facial expression, mouth closed)
- Passport
- Singapore residence permit / work pass for non-Singaporeans
- Flight reservation including return flight (unless residence permit to be applied for on-shore)
- Copy of birth certificate
- Copy of marriage certificate (if applicable)
- Fully legalized Certificate of Compliance (SG) if residence permit to be applied for on-shore
- Admission agreement ("Aufnahmevereinbarung") issued by the Austrian host institution
- Proof of accommodation in Austria
- Proof of travel and health insurance (medical insurance coverage for the **whole period** of stay in Austria - unless residence permit to be applied for on-shore (medical coverage for three weeks after arrival only); minimum amount covered = € 30,000.00), insurance must cover all risks including COVID-19 treatment
- Proof of financial means including original bank statements for the last three months.

The visa fee is € 150.00 and payable in Singapore Dollar according to the relevant exchange rate.

The visa fee is currently waived for researchers and their dependants.

**For applicants with approved Austrian residence permit**

(applicants who require a first entry-visa to travel to Austria for collection of their residence permit)

- Visa application form (completed)
- 1 passport picture 3.5 x 4.5 cm (color, high resolution, light background, frontal view, neutral facial expression, mouth closed)
- Passport
- Singapore residence permit / work pass for non-Singaporeans
- Flight reservation
- Proof of travel and health insurance (medical insurance coverage for one week after arrival in Austria, minimum amount covered = € 30,000.00), insurance must cover all risks including COVID-19 treatment

The visa fee is € 150.00 and payable in Singapore Dollar according to the relevant exchange rate.