



Embassy of the Kingdom of Belgium
in Abidjan

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www.diplomatie.belgium.be/cote_d_ivoire

FAMILY REUNION.

DOCUMENTS TO SUBMIT: the originals + **2 copies** of every original document (passport included) arranged following the order listed below

- Documents issued by foreign authorities **must be legalized** by the Belgian Embassy / Belgian Consulate **BEFORE the submission of the file** : legalization procedure is detailed on <https://cotedivoire.diplomatie.belgium.be/fr/legalisation-de-documents>.
Please note that legalization processing time is at least 15 days.

Three possible situations:

- A. You are a foreign national and the spouse/partner or child of a Belgian citizen or the child of foreign national married to a Belgian citizen (**ART. 40 ter**)
- B. You are a foreign national and a parent of an EU citizen or a parent of a foreign national married to an EU citizen (**Directive 2004**)
- C. You are a foreign national and the spouse/partner or child of a non-Belgian and non-EU citizen, residing in Belgium (**ART.10**)

A. You are a foreign national and spouse /partner or child of a Belgian citizen or a child of a foreign national married to a Belgian citizen (ART. 40 ter)

N°	Documents to submit by everybody
1	<ul style="list-style-type: none"> • <u>Two visa application forms</u> duly completed and signed (<u>to be completed online and printed</u>) https://visaonweb.diplomatie.be/ • <u>Two</u> recent color passport photos on a white background.
2	<p>A PASSEPORT : valid for at least 12 MONTHS AND HAS AT LEAST 1 EMPTY SHEET</p> <ul style="list-style-type: none"> • A copy of the identity page + every previous visa and stamps.
3	<p>A copy of the Belgian Passport /Identity Card/Residence permit of sponsor residing in Belgium.</p>
4	<p>Proof that the sponsor has sufficient, stable and regular income i.e. pay slips, tax documents etc.</p>
5	<p>Proof that the sponsor has a Health insurance which covers the applicant.</p>
6	<p>Proof of sufficient Accommodation of the sponsor (registered lease contract or proof of ownership).</p>
7	<p>Proof of payment of the additional fee to Home Office Brussels (Redevance) unless you are exempted: https://dofi.ibz.be/en/themes/faq/fee</p>

- **Additional documents for Spouse:**

8. Original of marriage certificate.
9. Original divorce certificate if applicable.
10. Original of death certificate if applicable.
11. Power of attorney for marriage/divorce if applicable

- **Additional documents for Registered partnership:**

12. You have to be 21 years old or 18 years old if the partnership was registered at least 1 year prior to the moving of the sponsor to Belgium
13. Proof of the longtime and stable relationship

- **Additional documents for Children (below 21 years old):**

14. Legalized original of birth certificate
15. You will have to prove that you are unmarried (if you have reached the minimum age for marriage set down in your national legislation).
16. Permission from the person who has custody of you (the child) that you may leave the country to settle in Belgium.
17. If you are above 21 years old, proof of dependency to the sponsor in Belgium.

Please note:

If you are over 21 years old, you must prove that you are dependent on your parent.

B. You are a foreign national and parent of an EU citizen or descendant of foreign national married to an EU citizen: It is a visa type C

N°	Documents to submit
1	<ul style="list-style-type: none"> • <u>Two visa application forms</u> duly completed and signed (to be completed online and printed) https://visaonweb.diplomatie.be/ • <u>Two</u> recent color passport photos on a white background.
2	<p>A PASSEPORT : valid for at least 12 MONTHS AND HAS AT LEAST 1 EMPTY SHEET</p> <ul style="list-style-type: none"> • A copy of the identity page + every previous visa and stamps.
3	<p>An official legalized original of your birth certificate (for child).</p>
4	<p>A copy of the Belgian Passport /Identity Card/Residence permit of your parent residing in Belgium.</p>
5	<p>For minor child, Permission from the person who has custody of you that you may leave the country to settle in Belgium.</p>
6	<p>Legalized original of marriage certificate (for spouse)</p>
7	<p>Proof of a health insurance covering the applicant if the sponsor is residing in Belgium more than 3 months or a travel insurance if the sponsor is in Belgium less than 3 months.</p>
8	<p>Police clearance if applicant is older than 18 years (Only at the request of the Embassy, Immigration Office or City Hall)</p>

Please note:

If you are over 21 years old, you must prove that you are dependent on your parent

C. You are a foreign national and spouse or child of a non-Belgian and EU citizen (ART.10)

You are only entitled to family reunification if you are **under 18 and unmarried**.

If you are the child of a previous marriage or relationship, you must prove that you are dependent on the person with whom you wish to reside in Belgium. The parent in Belgium must also have custody of you. If custody is shared, the other parent must give permission for you to come and live in Belgium.

Grandchildren are not eligible for family reunification.

N°	Documents to submit
1	<ul style="list-style-type: none"> • <u>Two visa application forms</u> duly completed and signed (to be completed online and printed) https://visaonweb.diplomatie.be/ • Two recent color passport photos on a white background.
2	A PASSEPORT : valid for at least 12 MONTHS AND HAS AT LEAST 1 EMPTY SHEET <ul style="list-style-type: none"> • A copy of the identity page + every previous visa and stamps.
3	An official legalized ORIGINAL of your birth certificate.
4	Proof of payment of the additional fee to Home Office Brussels (Redevance) unless you are exempted: https://dofi.ibz.be/en/themes/faq/fee
5	A copy of the residence permit for foreign nationals issued to your parent in Belgium.
6	A medical certificate issued by a doctor approved by the Belgian embassy or consulate and dated no more than six months prior to the date of application.
7	Proof that your sponsor in Belgium has a health insurance policy covering medical costs in Belgium for you (la mutuelle/mutualiteit).
8	proof of sufficient accommodation: either by proof of ownership of the place the person is living at in Belgium or proof of registered lease contract with a description of the place owned or rented.
9	Proof that the sponsor has sufficient, stable and regular income i.e. pay slips, tax documents etc.

• **Additional documents for Spouse:**

10. Original of marriage certificate.
11. Original divorce certificate if applicable.
12. Original of death certificate if applicable.
13. Power of attorney for marriage/divorce if applicable

• **Additional documents for Registered partnership:**

14. You have to be 21 years old or 18 years old if the partnership was registered at least 1 year prior to the moving of the sponsor to Belgium
15. Proof of the longtime and stable relationship

- **Additional documents for Children (below 18 years old):**

16. Legalized original of birth certificate
You will have to prove that you are unmarried (if you have reached the minimum
17. age for marriage set down in your national legislation).
18. Permission from the person who has custody of you (the child) that you may leave the country to settle in Belgium.

Important:

1. This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all. **Please provide one set of originals and two sets of copies.**

➤ Applicants may also be invited to submit an interview.

2. All submitted documents must be recent (issued within the last 6 months) Submitting false documents can lead to the refusal of the visa.

3. Official documents issued abroad must be legalized or bear an apostil, depending on the country whence they originated, unless a treaty provides for exemption from this process.

4. If the visa is issued, you must go in person to the municipal authority in your place of residence within eight days of your arrival in Belgium for registration.

5. For correct fee and more information, please log on to our websites: <https://cotedivoire.diplomatie.belgium.be/en> or www.dofi.fgov.be

Name /Signature

Date

VFS agent