



Embassy of the Kingdom of Belgium  
in Abidjan

Cocody, Rue du Bélier A56  
Abidjan  
T +225 27 22 48 33 60  
E-Mail : abidjan.visa@diplobel.fed.be  
[www.diplomatie.belgium.be/cote\\_d\\_ivoire](http://www.diplomatie.belgium.be/cote_d_ivoire)

### SINGLE PERMIT

- Documents to submit : **the originals + 2 copies of every original document** (Passport included) arranged following the order listed below.
- Documents issued by foreign authorities **must be legalized** by the Belgian Embassy / Belgian Consulate **BEFORE the submission of the file** : legalization procedure is detailed on <https://cotedivoire.diplomatie.belgium.be/fr/legalisation-de-documents>. **Please note that legalization processing time is at least 15 days.**

N°	Documents to submit
1	<ul style="list-style-type: none"> <li>• <u>Two</u> visa application forms duly completed and signed (to be completed online and printed) <a href="https://visaonweb.diplomatie.be/">https://visaonweb.diplomatie.be/</a></li> <li>• <u>Two</u> recent color passport photos on a white background.</li> </ul>
2	<p>A PASSPORT: valid for at least 12 MONTHS AND HAS AT LEAST 1 EMPTY SHEET.</p> <ul style="list-style-type: none"> <li>• A copy of the identity page + every previous visa and stamp.</li> </ul>
3	Single permit approval (annex 46) issued by the Belgian Immigration Office.

### Important:

1. This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all
  - Applicants may also be invited to submit an interview.
2. Submitting false documents may be followed by legal action.
3. Official documents issued abroad must be legalized or bear an apostil, depending on the country whence they originated, unless a treaty provides for exemption from this process.

4. If the visa is issued, you must **go to register in person to the municipality** of your place of residence **within eight days of your arrival in Belgium.**

**Name /Signature**

**Date**

**VFS agent**