



STUDENT VISA

- Documents to be submitted: **the originals + 2 copies of every original document** (passport included) arranged following the order listed below
- Documents issued by foreign authorities **must be legalized** by the Belgian Embassy / Belgian Consulate **BEFORE the submission of the file** : legalization procedure is detailed on <https://cotedivoire.diplomatie.belgium.be/fr/legalisation-de-documents>. **Please note that legalization processing time is at least 15 days.**

N°	Documents to submit
1	<ul style="list-style-type: none"> • <u>Two visa application forms</u> duly completed and signed (to be completed online and printed) https://visaonweb.diplomatie.be/ • Two recent color passport photos on a white background
2	A PASSEPORT : valid for at least 1 YEAR AND HAS AT LEAST 1 EMPTY SHEET
3	A certificate issued in accordance with the standard model form by a higher education institution proving that he/she is enrolled in higher education or a full-time preparatory year, or that he/she is admitted to study, or that he/she is registered for an entrance examination or an entrance test
4	In case of enrolment in the first cycle of higher education organized by the Wallonia-Brussels Federation: certificate of equivalence/filing of the request for equivalence from the French Community
5	if they are under 18, proof of authorization from their parents or, if applicable, the person exercising guardianship
6	if they are over 18 years of age, an extract from the criminal record or an equivalent document, issued by the country of origin or by the country of their last residence, dated less than 6 months ago, and certifying that they have not been convicted of crimes or offences under ordinary law legalized
7	A medical certificate issued by an approved doctor.
8	Original of the upper secondary school diploma or baccalaureate legalized .
9	Original diplomas and certificates obtained after secondary school (all training, even private, is taken into consideration + provide a transcript) legalized .
10	proof that he/she will have sufficient means of subsistence for the duration of his/her stay, so as not to become a burden on the Belgian social assistance system



	during his/her stay: An undertaking to take charge in accordance with Article 60 (Annex 32) legalized by a Belgian authority accompanied by a copy of the guarantor's identity card or residence permit. Information on : https://dofi.ibz.be/en/themes/faq/short-stay/sufficient-means-subsistence/formal-obligation
11	Proof of the guarantor's solvency and his family composition <ul style="list-style-type: none"> • Example: last 3 salary slips, account statement last 3 months, family record book, commercial register, etc....
12	Proof that they have, or will have, health insurance covering all risks in Belgium for the duration of their stay;
13	Only for private schools: A letter of motivation concerning the choice of studies of the person concerned. Proof of sufficient knowledge of the language in which the courses for which the visa is requested are organized. This proof may be provided by a certificate from the secondary school that issued the diploma or certificate of completion and stipulating the number of hours of courses per week attended in that language, as well as the results obtained. Account will also be taken of additional training in that language and the results obtained during such training.
14	Only for the preparatory years for higher education: Detailed study plan mentioning the title or orientation of the higher education that the person concerned intends to follow as well as the educational institutions that organize them or certificate of admission to higher education for the academic year.
15	Proof of payment of the administrative fee to Home Office Brussels. More information on : https://dofi.ibz.be/en/themes/faq/fee
16	In case of delay in the visa application; a proof of late registration issued by the school in Belgium.

1. This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all
 - Applicants may also be invited to submit an interview
2. All documents submitted must be recent (within the last 6 months).
3. Submitting false documents may lead to the visa refusal.
4. Official documents issued abroad must be legalized or bear an apostil, depending on the country whence they originated, unless a treaty provides for exemption from this process.



5. If the visa is issued, you must **go to register in person to the municipality** of your place of residence **within eight days after your arrival in Belgium**.
6. For correct amount and more information, please log on to our websites: <https://cotedivoire.diplomatie.belgium.be/en> or www.dofi.fgov.be

Name /Signature

Date

VFS agent

