

**Checklist for Family Reunion Visa on  
Marriage by Proxy**

**基于代办结婚的家庭团聚签证审核表**

Name: _____ 姓名		Contact No.: _____ 联系电话		
Passport Number: _____ 护照号		E-mail Address: _____ 邮件地址		
Essential documents/主要材料		Yes/有	No/没有	Remarks/备注
1.	<p>Visa application form: The form is available online at &lt;<a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a>&gt;. A separate form must be completed for each applicant. Once filled out, the form should be printed and signed.</p> <p>Please note: The signature on the Visa Application Form Receipt – RER receipt must match the applicant’s signature on his/her passport. Additionally, when filling out the online form, any information originally in Chinese characters (e.g., names, addresses) must be entered using Pinyin/Latin letters, not Chinese characters.</p> <p>If the applicant is under 18 years of age, both parents/legal guardians must sign the Visa Application Form Receipt – RER on the applicant’s behalf.</p> <p><b>签证申请表:</b> 表格可在线获取, 网址为 <a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a> 每位申请人需单独填写一份表格。填写完毕后, 表格需打印并签名。</p> <p>请注意: 签证申请表回执 (RER回执) 上的签名必须与申请人护照上的签名一致。外, 在线填写表格时, 任何原为中文的信息 (例如: 姓名、地址) 必须使用拼音/拉丁字母填写, 不得使用汉字。如果申请人未满18周岁, 则必须由父母双方/法定监护人代表申请人在签证申请表回执 (RER) 上签名。</p>			
2.	<p><b>Original passport.</b> The passport must be signed and have at least two blank visa pages.</p> <p>Please note: a minimum of six month validity of the passport is not a requirement for issuing the visa, but is a common requirement by airline companies travelling to Brazil.</p> <p><b>有效护照, 原件:</b> 护照必须已签名, 并至少留有二张空白签证页。</p> <p>请注意: 签发签证并不要求护照至少有六个月的有效期, 但这是飞往巴西的航空公司普遍要求。</p>			
3.	<p><b>One recent photograph not older than 6 months, size 4cm x 5cm, in color, front view, white background.</b></p> <p>一张近期照片 (拍摄时间6个月以内), 尺寸4厘米×5厘米, 彩色, 正面照, 白色背景。</p>			
4.	<p><b>Proof of financial status and/or means of support during the applicant’s stay in Brazil.</b></p> <p>- Bank statements for the last three months, extracted in recent 10 days, balance should be enough to afford the whole trip in Brazil;</p> <p>- If the applicant is a minor: the proof of means of support during the applicants stay in Brazil must be presented by his/her parents or other sponsor and proof of relationship.</p> <p>申请人在巴西停留期间的财务状况和/或经济来源证明。</p>			

	- 最近三个月的银行对账单（须在最近10天内开具），账户余额应足以支付整个巴西行程的费用； - 若申请人系未成年人：须由其父母或其他担保人提供申请人在巴西停留期间的经济来源证明，并附上亲属关系证明。			
5.	Certificate of criminal record issued by the country of origin 原籍国签发的无犯罪记录证明			
6.	Marriage certificate by proxy to verify the relationship between the applicant and the Brazilian or immigrant holding a residence permit. 代理结婚证书，用于核实申请人与持有居留许可的巴西公民或移民之间的关系。			
7.	Joint declaration by both spouses, under penalty of law, regarding their actual union and cohabitation, as well as the declaration, under penalty of law, stating that the sponsor resides or will reside in Brazil. 夫妻双方依法作出的关于其实际婚姻关系及同居状态的联合声明，以及表明其目前居住或将来将居住在巴西的声明。			
8.	Identity document of the Brazilian or immigrant holding a residence permit with whom the applicant seeks family reunification. 申请人寻求家庭团聚的巴西公民或持有居留许可的移民的身份证明文件。			

### Supporting documents

While only certain documents are mandatory, applicants are strongly encouraged to include relevant supporting materials whenever available. Although not compulsory, such documentation can help clarify the purpose of travel, demonstrate strong ties to the applicant's country of residence, and provide valuable context that may positively influence the visa decision.

#### 辅助文件

虽然只有特定文件是强制要求的，但强烈建议申请人尽可能提供相关的辅助材料。这些文件虽非强制，但有助于澄清旅行目的、证明申请人与居住国的紧密联系，并提供有价值的背景信息，可能对签证决定产生积极影响。

1.	Old passport, whenever available 旧护照，如适用			
2.	Printout of hotel reservation in Brazil (in English or Portuguese). When visiting relatives or friends residing in Brazil, please provide an invitation letter (see the chart below) from a Brazilian citizen or a foreigner with a residence permit in Brazil. The letter should indicate the purpose and duration of the visit and confirm responsibility for housing and related expenses during the guest's stay. A copy of the Brazilian ID card or passport of the person who issued the invitation letter must be provided, and the signature on the ID or passport must match the signature on the letter.  Brazilian invitation letters may be submitted with one of the following types of signatures: A. Qualified electronic signature, as defined under Brazilian Law No. 14,063/2020; or the free electronic signature issued through the official Brazilian government portal gov.br. B. Digitally notarized electronic signature (via e-notariado – Brazil's remote online notarization service). C. Wet-ink (physical) signature, provided the document is notarized at a Brazilian notary public (cartório) and submitted together with one of the following: (C.a) The original notarized copy; (C.b) A certified true copy (cópia autenticada) of the notarized letter; or (C.c) A high-resolution scanned copy of the notarized letter, clearly displaying a QR code or verification code that enables			

<p>online validation of the notarization through the official notary registry's website.</p> <p>Please note: In cases where the invitation letter is signed using the gov.br electronic signature, the consular authority may request, during the visa application review, the submission of the original PDF file used to generate the signed document. The applicant must provide this file upon request.</p> <p>Scanned or printed copies of the gov.br-signed letter, or any modified, altered, or corrupted versions of the original PDF file, may prevent successful verification of the signature and could negatively impact the visa assessment. The applicant bears full responsibility for maintaining the integrity, authenticity, and verifiability of the submitted electronic document.</p> <p>巴西酒店预订单（英文或葡萄牙文）。若探访巴西居住的亲友，须提供巴西公民或持有巴西居留许可的外籍人士出具的邀请函（参考下方说明）。邀请函须注明访问目的，停留时长，并说明被邀请人停留期间的住宿及相关费用承担情况。同时须提供邀请人的巴西身份证或护照复印件。且其身份证或护照上的签名必须与邀请函上的签名一致。</p> <p>邀请函可选用以下任一签名方式提交：</p> <p>A. 符合巴西第No. 14,063/2020号法律规定的合格的电子签名；或通过巴西政府官方门户网站 gov.br 签发的免费电子签名。</p> <p>B. 经公证的电子签名（可通过巴西远程在线公证服务e-notariado办理）</p> <p>C. 湿墨签名(实体签名)，文件须经巴西公证处cartório 公证，并同时附上以下任一材料：</p> <p>C.a 经公证的原件副本</p> <p>C.b 经认证的公证书真实副本（cópia autenticada）</p> <p>C.c 公证件高扫描件，须清晰显示可在线验证的二维码或验证码</p> <p>注意： 若使用gov.br电子签名签署的邀请函，使领馆在签证审核期间可能要求提交生成签名文档的原始PDF文件，申请人须按要求提供此文件。 gov.br签名邀请函的扫描或者打印，或对原始PDF文件的任何修改、变更或损坏，均可能导致签名验证失败并影响签证审批结果。申请人须负责确保对提交的电子文件的完整性、真实性及可验证性。</p>			
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VISA Fee (签证费)	
Service Fee (服务费)	
Courier Fee (If any) 快递费 (如选)	
Other Fees (其他费用)	

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Name & Signature of Processing Officer  
资料审核员签名

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Date/日期/Data

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Applicant's Signature 申请人签名