

**Checklist for Seafarers**  
**船员签证审核表**

Name: _____ 姓名		Contact No.: _____ 联系电话		
Passport Number: _____ 护照号		E-mail Address: _____ 邮件地址		
Essential documents/必要材料		Yes/有	No/没有	Remarks/备注
1.	<p>1) Visa application form: The form is available online at &lt;<a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a>&gt;. A separate form must be completed for each applicant. Once filled out, the form should be printed and signed.</p> <p>Please note: The signature on the Visa Application Form Receipt – RER receipt must match the applicant’s signature on his/her passport. Additionally, when filling out the online form, any information originally in Chinese characters (e.g., names, addresses) must be entered using Pinyin/Latin letters, not Chinese characters.</p> <p>If the applicant is under 18 years of age, both parents/legal guardians must sign the Visa Application Form Receipt – RER on the applicant’s behalf.).</p> <p>签证申请表：可通过以下网址在线获取： <a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a>。每位申请人须单独填写一份表格，填写完成后需打印并签名。</p> <p>请注意：签证申请回执（RER）上的签名必须与申请人护照上的签名一致。此外，在线填写表格时，所有原为中文的信息（如姓名、地址）均须使用拼音/拉丁字母填写，不得使用中文字符。</p> <p>若申请人未满足18周岁，须由父母双方/法定监护人代为在签证申请回执（RER）上签名</p>			
2.	<p>2) Original passport. The passport must be signed and have at least two blank visa pages.</p> <p>Please note: a minimum of six month validity of the passport is not a requirement for issuing the visa, but is a common requirement by airline companies travelling to Brazil.</p> <p>护照原件：护照须已签名，且至少包含两页空白签证页</p> <p>请注意：护照有效期不少于6个月并非签证签发的强制要求，但却是前往巴西的航空公司普遍要求的条件。</p>			
3.	<p>Original Seafarer’s Passport issued by the People’s Republic of China.</p> <p>中国海员证原件</p>			
4.	<p>One recent photograph not older than 6 months, size 4cm x 5cm, in color, front view, white background.</p> <p>近期免冠照片1张：6个月内拍摄，尺寸为4厘米×5厘米，彩色正面照，白色背景。</p>			
5.	<p>Proof of financial status and/or means of support during the applicant’s stay in Brazil: bank statements for the last three months, issued within 10 days prior to the date of submission of the visa application, bearing in mind that the balance must be sufficient to cover expenses in Brazil for the entire duration of the trip.</p> <p>申请人在巴西停留期间的经济状况及/或资金支持证明： 请注意：最近三个月的银行对账单，需在提交申请前10天内开具，余额应足以覆盖在巴西期间全部开支。</p>			
6.	<p>Letter from the company with which the applicant is affiliated, specifying the applicant’s profession, position, and duties, as well as the purpose of the trip to Brazil.</p> <p>所属公司出具的证明信，说明申请人职务、职责及赴巴目的。</p>			

7.	<p>Proof of entry method into Brazil. Notes:</p> <p>a, Printed copy of the round-trip flight itinerary (in English or Portuguese), or a statement from a travel agency addressed to the Consular Section of the Embassy/Consulate, containing the passenger's name, confirmed itinerary, flight numbers, and arrival/departure dates in/from Brazil; OR</p> <p>b, In the case of entry by ship or vessel, appropriate documents must be provided, such as a letter or statement from the shipping company or agency indicating the name of the vessel, the applicant's embarkation and disembarkation ports, as well as the expected dates of arrival and departure in/from Brazil</p> <p>入境方式证明。 说明： a, 若乘飞机，提供英文或葡萄牙文往返机票行程单，或旅行社出具的正式函件，注明乘客姓名、航班号、进出巴西日期； b, 若乘船，须提供航运公司或代理机构出具的证明，列明船名、上下船港口及预计抵离时间</p>			
8.	<p>Supporting documents While only certain documents are mandatory, applicants are strongly encouraged to include relevant supporting materials whenever available. Although not compulsory, such documentation can help clarify the purpose of travel, demonstrate strong ties to the applicant's country of residence, and provide valuable context that may positively influence the visa decision.</p> <p>1) Previous passport(s), if available; 2) In respect of the letter from the applicant's company specifying the former's profession, position and duties – Chinese ID Card or passport cover page for the representative of the company who signs the letter.</p> <p>辅助材料 虽然只有某些文件是必须提交的，但申请人应尽可能提供相关的支持材料。尽管这些材料并非强制要求，但它们有助于阐明旅行目的，证明申请人与居住国的紧密联系，并提供可能对签证决定产生积极影响的重要背景信息。</p> <p>1) 过往护照（如有） 2) 公司代表的身份证明（如身份证或护照首页复印件），用于核实公司信函签署人身份</p>			

VISA Fee (签证费)	
Service Fee (服务费)	
Courier Fee (If any) 快递费 (如选)	
Other Fees (其他费用)	

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Name & Signature of Processing Officer  
资料审核员签名

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Date/日期/Data

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Applicant's Signature 申请人签名