

## Checklist for Tourism Visa 旅游签证审核表

Name: _____ 姓名	Contact No.: _____ 联系电话		
Passport Number: _____ 护照号	E-mail Address: _____ 邮件地址		
Documents/主要材料	Yes/有	No/没有	Remarks/备注
<p>1. Visa application form: The form is available online at &lt;<a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a>&gt;. A separate form must be completed for each applicant. Once filled out, the form should be printed and signed.  <i>Please note: The signature on the Visa Application Form Receipt – RER receipt must match the applicant's signature on his/her passport. Additionally, when filling out the online form, any information originally in Chinese characters (e.g., names, addresses) must be entered using Pinyin/Latin letters, not Chinese characters. If the applicant is under 18 years of age, both parents/legal guardians must sign the Visa Application Form Receipt – RER on the applicant's behalf.</i></p> <p>签证申请表：表格可在 <a href="https://formulario-mre.serpro.gov.br">https://formulario-mre.serpro.gov.br</a> 在线填写。每位申请人需单独填写一份表格。表格填写完毕后，请打印并签名。          请注意：签证申请表回执-RER 回执上的签名必须与申请人护照上的签名一致。此外，在线填写表格时，任何原为中文的信息（如姓名、地址）必须使用拼音/拉丁字母填写，不得使用汉字。如果申请人未满 18 周岁，则必须由父母双方/法定监护人为申请人代签签证申请表回执-RER。</p>			
<p>2. Original passport. The passport must be signed and have at least two blank visa pages.  <i>Please note: a minimum of six months validity of the passport is not a requirement for issuing the visa, but is a common requirement by airline companies travelling to Brazil.</i></p> <p>护照原件。护照需已签名，并至少有两张空白签证页。          请注意：签发签证并不要求护照至少有六个月的有效期，但这是前往巴西的航空公司的普遍要求。</p>			
<p>3. One recent photograph not older than 6 months, size 4cm x 5cm, in color, front view, white background.          一张近 6 个月内拍摄的彩色证件照，尺寸 4cm x 5cm，正面，白底。</p>			
<p>4. Employment letter (in Portuguese or English, on official letterhead, English company name, with stamp and signature, addressed to the consular service of the Embassy of Brazil in Beijing/ Consulate General in Chengdu/ Consulate General in Guangzhou/Consulate General in Shanghai).          a. If the applicant is a student, school or university letter (in Portuguese or English, on official letterhead, English school/university name, with stamp and signature, addressed to the consular service of the Embassy of Brazil in Beijing/ Consulate General in Chengdu/ Consulate General in Guangzhou/Consulate General in Shanghai).          b. If the applicant is retired, provide proof of retirement, and its translation.</p> <p>在职证明（葡萄牙语或英语，使用公司正式抬头纸打印，包含公司英文名称，加盖公章并由负责人签名，抬头致巴西驻北京大使馆/成都总领事馆/广州总领事馆/上海总领事馆领事处）。          a. 如果申请人是学生，需提供学校或大学的在读证明（葡萄牙</p>			

	<p>语或英语，使用学校/大学正式抬头纸打印，包含学校/大学英文名称，加盖公章并由负责人签名，抬头致巴西驻北京大使馆/成都总领事馆/广州总领事馆/上海总领事馆领事处）。</p> <p>b. 如果申请人已退休，需提供退休证明及其翻译件。</p>			
5.	<p><b>Proof of financial status and/or means of support during the applicant's stay in Brazil.</b></p> <p>a. Bank statements for the last three months, issued within 10 days prior to the date of submission of the visa application;</p> <p>b. The balance must be sufficient to cover expenses in Brazil for the entire duration of the trip;</p> <p>c. If the applicant is a minor, proof of means of support during the stay in Brazil must be provided by the parents or another sponsor, accompanied by proof of relationship.</p> <p>在巴西停留期间的财力证明和/或经济来源证明。</p> <p>a. 最近三个月的银行对账单，需在递交签证申请之日前 10 天内开具；</p> <p>b. 余额需足以支付整个巴西行程期间的费用；</p> <p>c. 如果申请人是未成年人，在巴西停留期间的经济来源证明必须由父母或其他资助人提供，并附上关系证明。</p>			
6.	<p><b>Printed copy of the round-trip flight itinerary (in English or Portuguese), or a statement from a travel agency addressed to the Consular Section of the Embassy/Consulate, containing the passenger's name, confirmed itinerary, flight numbers, and arrival/departure dates.</b></p> <p>往返航班行程单的打印件（英语或葡萄牙语），或由旅行社出具给大使馆/总领事馆领事处的说明，包含乘客姓名、确认的行程、航班号以及抵达/离境日期。</p>			
7.	<p><b>Special requirements for minors (under 18 years old):</b></p> <p>a. Submission of the original birth certificate; a copy of the birth certificate can be accepted provided it is notarized and duly apostilled by MFA/FAO.</p> <p>b. Submission of the "Authorization for Brazilian Visa Issuance for Minors", signed by both parents or legal guardians (in which case legal proof of guardianship must be provided) and notarized before a public notary.</p> <p><i>Please note: the "Authorization for Brazilian Visa Issuance for Minors" is always required for minors – i.e., regardless of whether the minor is traveling with both parents or legal guardians, with only one of them, in the company of another person or alone.</i></p> <p>未成年人（未满 18 周岁）特殊要求：</p> <p>a. 提交出生证原件；经公证并由中国外交部/外事办公室进行领事认证的出生证复印件也可接受。</p> <p>b. 提交 "未成年人巴西签证签发授权书"，由父母双方或法定监护人（在此情况下必须提供法定监护权证明）签名，并经过公证处公证。</p> <p>c. 请注意：未成年人始终需要提供"未成年人巴西签证签发授权书"——即，无论未成年人是与父母双方或法定监护人同行、仅与其中一方同行、由他人陪同旅行还是单独旅行，均需提供。</p>			
8.	<p><b>Supporting documents</b></p> <p>While only certain documents are mandatory, applicants are strongly encouraged to include relevant supporting materials whenever available. Although not compulsory, such documentation can help clarify the purpose of travel, demonstrate strong ties to the applicant's country of residence, and provide valuable context that may positively influence the visa decision.</p> <p>1) Previous passport(s), if available;</p> <p>2) Personal letter from the applicant explaining the reasons for visiting Brazil, outlining the activities they plan to undertake during their stay, and providing any additional</p>			

context that may help the authorities assess the purpose of the trip;

3) Itinerary outlining the activities they plan to undertake and the places they intend to visit during their stay in Brazil.

4) Printout of hotel reservation in Brazil (in English or Portuguese). When visiting relatives or friends residing in Brazil, please provide an invitation letter (see the chart below) from a Brazilian citizen or a foreigner with a residence permit in Brazil. The letter should indicate the purpose and duration of the visit and confirm responsibility for housing and related expenses during the guest's stay. A copy of the Brazilian ID card or passport of the person who issued the invitation letter must be provided, and the signature on the ID or passport must match the signature on the letter.

Brazilian invitation letters may be submitted with one of the following types of signatures:

A. Qualified electronic signature, as defined under Brazilian Law No. 14,063/2020; or the free electronic signature issued through the official Brazilian government portal gov.br.

B. Digitally notarized electronic signature (via e-notariado – Brazil's remote online notarization service).

C. Wet-ink (physical) signature, provided the document is notarized at a Brazilian notary public (cartório) and submitted together with one of the following:

(C.a) The original notarized copy;

(C.b) A certified true copy (cópia autenticada) of the notarized letter; or

(C.c) A high-resolution scanned copy of the notarized letter, clearly displaying a QR code or verification code that enables online validation of the notarization through the official notary registry's website.

Please note: In cases where the invitation letter is signed using the gov.br electronic signature, the consular authority may request, during the visa application review, the submission of the original PDF file used to generate the signed document. The applicant must provide this file upon request.

Scanned or printed copies of the gov.br-signed letter, or any modified, altered, or corrupted versions of the original PDF file, may prevent successful verification of the signature and could negatively impact the visa assessment. The applicant bears full responsibility for maintaining the integrity, authenticity, and verifiability of the submitted electronic document.

#### 辅助材料

尽管只有部分文件是强制性的，但我们强烈建议申请人尽可能提供相关的辅助材料。这些文件虽非强制，但有助于说明旅行目的，证明申请人与居住国有紧密联系，并提供有价值的背景信息，可能对签证结果产生积极影响。

1) 旧护照（如有）；

2) 申请人出具的个人说明信，解释访问巴西的原因，概述在巴西期间计划进行的活动，并提供任何可能有助于当局评估旅行目的的额外背景信息；

3) 在巴西停留期间计划进行的活动和打算访问地点的行程概要；

4) 巴西酒店预订记录的打印件（英语或葡萄牙语）。当访问居住在巴西的亲戚或朋友时，请提供由巴西公民或持有巴西居留许可的外国人出具的邀请函（具体要求见下文表格）。邀请函应说明访问目的和持续时间，并确认承担客人在巴西停留期

<p>间的住宿及相关费用。必须提供邀请人巴西身份证或护照的复印件，且其身份证或护照上的签名必须与邀请函上的签名一致。</p> <p>巴西邀请函可按以下方式之一签署并提交：</p> <p><b>A.</b> 符合巴西第 14,063/2020 号法律定义的合格电子签名；或通过巴西政府官方网站 <a href="http://gov.br">gov.br</a> 签发的免费电子签名。</p> <p><b>B.</b> 经数字公证的电子签名（通过 e-notariado – 巴西远程在线公证服务）。</p> <p><b>C.</b> 湿墨签名(实体签名)，但文件需在巴西公证处（cartório）进行公证，并连同以下任一文件一起提交：(C.a) 经公证的原件；(C.b) 经公证的邀请函的核证副本；或 (C.c) 经公证的邀请函的高分辨率扫描件，需清晰显示二维码或验证码，以便通过公证登记处官方网站在线验证公证真实性。</p> <p>请注意：如果邀请函使用 <a href="http://gov.br">gov.br</a> 电子签名签署，领事官员在审理签证申请期间可能要求提交用于生成已签名文件的原始 PDF 文件。申请人必须根据要求提供此文件。</p> <p><a href="http://gov.br">gov.br</a> 签名邀请函的扫描件或打印件，或者对原始 PDF 文件进行任何修改、变更或损坏的版本，都可能导致签名验证失败，并可能对签证评估产生负面影响。申请人需对维护所提交电子文件的完整性、真实性和可验证性承担全部责任。</p>			
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VISA Fee (签证费)	
Service Fee (服务费)	
Courier Fee (If any) 快递费 (如选)	
Other Fees (其他费用)	

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Name & Signature of Processing Officer  
资料审核员签名

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Date/日期

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Applicant's Signature 申请人签名