



Croatia Checklist In Tel Aviv- Private Visit / Family & Friends Visit

I.	DOCUMENTS TO BE SUBMITTED	
1.	Application form online – free of charge - Available: https://crovisa.mvep.hr/default.aspx?langId=en - Duly completed (in Croatian or English) and personally signed and dated by the applicant. For minors below the age of 18 - The application form must be signed by both parents/legal guardian. - A form “letter of consent” by the parents/legal guardian must be attached. - Passport copies of parents/legal guardian - Birth certificate with an English translation	
2.	Passport - Validity of a minimum of 3 months from the date of departure from the Schengen area. - Signed by passport holder. - Passport not older than 10 years (issued within the last 10 years) - A minimum of 2 blank pages to be used for visas. - Previous passport if applicable	
3.	One RECENT biometric photo sized 35x45 mm Must not be older than 6 months with bright background and frontal view of the face. NOTE : Digitally altered passport photos cannot be accepted	
4.	Photocopies 1 copy of passport pages with personal data and signature of passport holder - Copies of previous Schengen visas	
5.	Travel-health insurance - Valid for entire duration of period of first stay and valid for all Schengen states - Minimum coverage 30,000.00 EUR including repatriation. NOTE: Medical insurances linked to credit cards are NOT accepted	
6.	Flight reservation and accommodation Valid & confirm flight reservation including return trip.	
7.	Letter from local employer/sponsor (not older than one month) must include: - Must be addressed to the Croatian Embassy and signed by legal representative of the company as per Company registration. - Name, postal address, telephone number, position of employee - Salary income of applicant - Attached copy of Company Registration/computer card showing legal representative(s) For students - Confirmation from the University For minors below the age of 18 - Confirmation from the school	
8.	Letter of Guarantee, invited by a legal person: Forms, info: https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/issuance-procedure/letter-of-guarantee/22822	
9.	Proof of financial means of applicant Original stamped and signed personal bank statements with salary income (minimum last 3 months and not older than 2 weeks from the day of submission) NOTE: In case financial means are provided by relative in direct line (parent/child) or spouse, please submit birth certificate or marriage certificate with an English translation to prove the relationship	
	Kindly note that the Croatian Embassy reserves the right to request additional documents and/or ask applicant to come for an interview at any time	

II.	REMARK to be filled out VFS staff (please tick what is applicable) Applicant travels: ☐ alone ☐ with family members ☐ with a group as(specify e.g. colleague, escort, sponsor...) Applicant's documents are: ☐ complete ☐ NOT complete – applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application ☐ NOT complete – applicant will submit missing documents within 48 hours to VFS Remarks:..... 	
III.	SIGNATURES and AGREEMENT a) For Visa Applicant: I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE City and Date (signature of applicant) b) For VFS staff APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT City and Date (signature VFS staff)	