



Croatia Checklist for Private visit

I. DOCUMENTS TO BE SUBMITTED	
1. Application form online – free of charge <ul style="list-style-type: none">✓ Available: https://crovisa.mvep.hr/default.aspx?langId=en✓ Duly completed (in Croatian or English) and personally signed and dated by the applicant For minors below the age of 18 <ul style="list-style-type: none">✓ The application form must be signed by both parents/legal guardian✓ A form “letter of consent” by the parents/legal guardian must be attached✓ Passport copies of parents/legal guardian✓ Birth certificate with an English translation	
2. General application form <ul style="list-style-type: none">✓ Duly completed (in Croatian or English) and personally signed and dated by the applicant✓ Info visas: https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/22807	
3. Passport <ul style="list-style-type: none">✓ Validity of a minimum of 3 months from the date of expiry of the requested Visa✓ Signed by passport holder✓ Passport not older than 10 years (issued within the last 10 years)✓ A minimum of 2 blank pages to be used for visas✓ Previous passport if applicable✓ IMPORTANT: valid Qatari/Omani/UAE/KSA residence permit (minimum validity up to return to Qatar/Oman/UAE/KSA)	
4. One RECENT biometric photo sized 35x45 mm (glued on the application form or live photo captured by VFS) <ul style="list-style-type: none">✓ Must not be older than 6 months with bright background and frontal view of the face✓ Digitally altered passport photos cannot be accepted	
5. Photocopies <ul style="list-style-type: none">✓ 1 copy of passport pages with personal data and signature of passport holder✓ 1 copy of Qatari/Omani/UAE/KSA residence permit✓ Copies of previous Schengen visas	
6. Travel-health insurance <ul style="list-style-type: none">✓ Valid for entire duration of period of first stay and valid for all Schengen states✓ Minimum coverage 30,000.00 EUR including repatriation✓ Medical insurances linked to credit cards are NOT accepted	
7. Flight reservation <ul style="list-style-type: none">✓ Valid & confirm flight reservation including return trip	
8. Letter from local employer/sponsor (not older than one month) must include <ul style="list-style-type: none">✓ Must be addressed to the Croatian Embassy and signed by legal representative of the company as per Company registration✓ Name, postal address, telephone number, position of employee✓ Salary income of applicant✓ Attached copy of Company Registration/computer card showing legal representative(s) For students <ul style="list-style-type: none">✓ Confirmation from the University For minors below the age of 18 <ul style="list-style-type: none">✓ Confirmation from the School	
9. Letter of Guarantee, invited by a private person <ul style="list-style-type: none">✓ Forms, info: https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/issuance-procedure/letter-of-guarantee/22822	
10. Proof of financial means of applicant <ul style="list-style-type: none">✓ Original stamped and signed personal bank statements with salary income (minimum last 3 months and not older than 2 weeks from the day of submission)✓ NOTE: In case financial means are provided by relative in direct line (parent/child) or spouse, please submit birth certificate or marriage certificate with an English translation to prove the relationship	
11. Accompanying domestic workers <ul style="list-style-type: none">✓ Must have resided in Qatar/Oman/UAE/KSA not less than one year and worked for the same employer since at least 6 months✓ Stamped original and copy of employment contract registered with the competent Qatari/Omani/UAE/KSA labor authorities	

	<ul style="list-style-type: none"> ✓ Duly filled out letter of guarantee signed by sponsor ✓ Passport copy of sponsor and copy of his/her Schengen visa if applicable 	
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12.	Kindly note that the Croatian Embassy Doha reserves the right to request additional documents and/or ask applicant to come for an interview at any time	
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II.	<p>REMARK to be filled out VFS staff (please tick what is applicable)</p> <ul style="list-style-type: none"> ✓ Applicant travels: <ul style="list-style-type: none"> <input type="checkbox"/> alone <input type="checkbox"/> with family members <input type="checkbox"/> with a group as.....(specify e.g. colleague, escort, sponsor...) ✓ Applicant's documents are: <ul style="list-style-type: none"> <input type="checkbox"/> complete <input type="checkbox"/> NOT complete – applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application <input type="checkbox"/> NOT complete – applicant will submit missing documents within 48 hours to VFS <p>Remarks:.....</p> <p>.....</p> <p>.....</p>	
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III.	<p>SIGNATURES and AGREEMENT</p> <p>a) For Visa Applicant: I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE</p> <p>.....</p> <p>City and Date (signature of applicant)</p> <p>b) For VFS staff APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT</p> <p>.....</p> <p>City and Date (signature VFS staff)</p>	
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