



**Visa Application Centre for Croatia
Check list for Croatian Visa**

Applications must be submitted at least 15 days before the departure date.

OFFICIAL VISIT

YES NO

1	Application form (Application for Croatian Visa): filled out online at https://crovisa.mvep.hr/ , printed and personally signed in two places by the applicant (or by parent(s)/guardian(s) for minors). All documents and photographs to be submitted during the application must be uploaded to the 5th page of the application form. Documents should be uploaded section by section, not in bulk – such as bank, business papers, insurance etc and the total size of the documents should not exceed 15 MB.		
2	Passport: valid for at least three months beyond intended stay in Croatia, issued within the last 10 years and must contain at least 2 blank pages.		
3	Copy of passport: copy of all used pages of current passport and, if applicable, of previous passports (personal information pages, pages with visas or stamps, etc.). If applicable, copies of previously obtained visas for Schengen countries, United Kingdom, Ireland, Japan, Australia, United States and Canada.		
4	Two (2) recent photographs (taken in past six months): 34x45 in colour, biometric and with white background (glued on the application form). The person is to be captured with neutral facial expression, with his/her eyes open and mouth closed. The photograph of a person, who for religious or medical reasons is wearing a head cover, must show the person's cheeks, chin and forehead.		
5	Travel health insurance: To cover the possible expenses related to repatriation, for health reasons, urgent medical assistance and/or urgent hospitalization, with the minimum coverage of EUR 30.000. It needs to be valid for the Schengen area for the entire stay. The applicant requesting a multiple-entry visa must have travel health insurance policy that covers the period of the first visit to Croatia, and he/she is obliged to fill out the declaration on travel medical insurance for subsequent visits.		
6	Fingerprints – 10 fingers (Persons whose fingerprints have been collected within the previous 59 months should not have the fingerprints collected again. If, during the processing of the visa application, the Embassy/Consulate establishes that the applicant's fingerprints are not stored or are of low quality, the applicant shall be called to have his fingerprints collected).		
7	Hotel reservation: confirmed hotel reservation(s) valid for entire stay or travel plan (in case of multi destination trip) or other accommodation, real estate title deed or lease, proof of ownership or lease of a boat etc. Accommodation can be provided by the guarantor or the inviting party if so indicated in the Letter of Invitation. The dates of the hotel reservation should correspond to the entry/exit dates (for private apartment booking_ decision for performing the activity of renting).		
8	Flight reservation or proof of intended transport: reservation for return flight or supporting documents for other means of travel with itinerary (vehicle registration, driving license, car insurance/green card, bus ticket, etc.)		
9	Proof of the purpose of stay in Croatia: <ul style="list-style-type: none"> - Letter of invitation issued by a Croatian state authority, or the organiser of an international meeting or manifestation organized under the auspices of the Croatian Parliament, the President of the Republic of Croatia or the Government of the Republic of Croatia (copy) - Members of official delegations who, following an official invitation, participate in meetings, consultations, negotiations or exchange programmes need a Letter issued by the organiser confirming that the applicant is a member of the official delegation travelling to Croatia to participate in the above events, accompanying by the copy of the official invitation. - Verbal note issued by an authority (Embassy) concerned confirming that the applicant is invited by them and a member of the official delegation travelling to a Member State to participate in the abovementioned events and a Letter of (official) Invitation. 		

10	Proof of means of subsistence: Documents proving sufficient funds to support the stay in Croatia and to return to the state of residence or to travel to a third state. Exceptionally, if the Invitation Letter indicates that the expenses are provided by the organizer, the applicant can be exempt from the requirement to present proof of sufficient funds. The supporting documents may include: pay slip and/or bank account statements about the balance and transactions on your bank account in the last three months, a pension slip, proof of scholarship received etc.		
11	Proof of professional status: evidence of employment; certificate of school attendance or proof of studying; for retired persons – proof of pension.		
12	For Turkish citizens: Complete extract of the civil registry (Tam Tekmil Vukuatlı Nüfus Kayıt Örneği). For third country nationals: copy of Turkish residence permit for non-Turkish applicants ("ikamet").		
13	Visa fee: in accordance with the Law on Administrative Fees of the Republic of Croatia or respective visa facilitation agreement with EU. Visa fee for adults for official visit is 90 EUR, while for minors under the age of 12 and family members of EU or Swiss citizens it is free of charge.		

Remarks by VFS staff:

Please be informed that submitting a visa application, including all the required documents, does not automatically mean that the visa will be issued. The Embassy of the Republic of Croatia has the right to ask for any other additional documents it considers necessary and may call the applicant for an interview. In case of refusal, the visa fee is not refundable. Documents should not be older than three months. The Embassy of the Republic of Croatia in Ankara does not return the original documents submitted with the application.

Name, surname and signature of applicant :

Name, surname and signature of VFS staff :