



Croatia Checklist for Tourist Visa

I.	DOCUMENTS TO BE SUBMITTED	
1	<p>Application form online – Free of Charge Filled in and personally signed prescribed long-term visa application form – free of charge, available: https://crovisa.mvep.hr/?lang=en Info Visas: https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/22807</p> <p>For Minors below the age of 18 The application form must be signed by both parents / legal guardian. A form “letter of consent” by the parents / legal guardian must be attached. Passport Copies of the parents/legal guardian Birth Certificate with English translation</p>	
2	<p>Passport Validity of a minimum of 3 months from the date of expiry of the requested visa Signed by the Passport holder. Passport not older than 10 years (issued within the last 10 years), A minimum of 2 Blank Pages positioned face-to-face. Previous passport if applicable IMPORTANT: Valid UAE Residence Permit (minimum validity up to return to UAE) to be used for Visas.</p>	
3	<p>One RECENT Biometric photo sized 35 mm x 45 mm (Glued on the application form & live photo captured at VFS) Must not be older than 6 months with bright background and frontal view of the face. Digitally altered passport photos cannot be accepted</p>	
4	<p>Photocopies 1 copy of passport pages with personal data and signature of passport holder 1 copy of UAE residence permit Copies of previous Schengen Visas</p>	
5	<p>Travel Health Insurance Valid for entire duration of period of first stay and valid for all Schengen states Minimum coverage 30,000.00 EUR including repatriation Medical insurances linked to credit cards are NOT accepted</p>	
6	<p>Flight Reservation and Accommodation Valid & Confirmed hotel reservation inc. FULL ADDRESS (name of the hotel/apartment, street, city, zip code, contact information) Vouchers from travel agencies are not accepted as proof of accommodation. Valid & confirmed flight reservations including return trip</p>	
7	<p>Travel Plan Detailed Travel Plan / Itinerary prepared by the applicant highlighting the plan in Croatia</p>	
8	<p>Letter from local employer (Non-Objection Certificate NOC letter) / sponsor (not older than one month); must include. Must be addressed to Croatian Consulate in Dubai and signed by legal representative of the company as per Company Registration Name, Postal Address, Telephone Number, position of the employee. Salary income of the applicant Attached copy of Company Registration/ Company Card showing legal representative (s). (“Trade License”)</p> <p>For Students Confirmation from the University</p> <p>For Minors below the age of 18 Confirmation from the School</p>	

9	<p>Proof of Financial Means of Applicant Original Stamped and signed personal bank statement with salary income (minimum last 3 months and not older than 2 weeks from the day of submission) NOTE: In Case financial means are provided by the relative in direct line (parent/child) or spouse, please submit birth certificate or marriage certificate with an English translation to prove the relationship.</p>	
10	<p>Accompanying domestic workers Must have resided in UAE not less than one year and worked for the same employer for at least 6 months. Stamped original and copy of employment contract registered with the competent UAE labor authorities. Duly filled out letter of guarantee signed by sponsor. Passport copy of the sponsor and copy of his or her Schengen visa if applicable.</p>	
11	<p>Filled out and signed Schengen Visa Applicant Questionnaire, preferably typed</p>	
12	<p>Kindly note that the Croatian Consulate in Dubai reserves the right to request additional documents and /or ask applicant to come for an interview at any time.</p>	
II.	<p>REMARK to be filled out VFS staff (please tick what is applicable)</p> <p><input checked="" type="checkbox"/> Applicant travels:</p> <ul style="list-style-type: none"> <input type="checkbox"/> alone <input type="checkbox"/> with family members <input type="checkbox"/> with a group as.....(specify e.g. colleague, escort, sponsor...) <p><input checked="" type="checkbox"/> Applicant's documents are:</p> <ul style="list-style-type: none"> <input type="checkbox"/> complete <input type="checkbox"/> NOT complete – applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application <p><input checked="" type="checkbox"/> Applicant's travel date is less than 15 days (at the invitation of a Croatian state authority, a Croatian business partner)</p> <ul style="list-style-type: none"> <input type="checkbox"/> no <input type="checkbox"/> YES – applicant has been informed about the processing time and that he/she might not be able to travel to the intended date 	

III. SIGNATURES and AGREEMENT

a) For Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE.

.....
and Date

City

..... (Signature of applicant)

b) For VFS staff

THE APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

.....
City and Date

..... (Signature of VFS staff)