



Cyprus Business Visa Documents Required

1) The original passport which is valid for at least 6 months, the passport must have at least two blank pages. And which may not be older than 10 years at the expiry of the visa.
Attaching copy of: passport 1st page, previously obtained visas and processed pages.

2) Foreigners who have are resident in Qatar, must present a valid residence permit for Qatar which shows that the expiry date of their residence permit should be **valid for at least 3 months** after the return date from Cyprus. (Copy to be attached)

3) The visa application form completed, signed, and submitted by the applicant in-person. By signing, the applicant certifies awareness of the legal consequences of providing false or incomplete information in visa proceedings.

4) One photograph Recent photograph (full frontal picture, light background, size of face min. 34 mm, no tinted glasses) **not older than 6 months.**

5) Round-trip Flight reservation.

6) Proof of valid individual or group travel health insurance to cover any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment and valid throughout the territory of the Member States applying in full the provisions of the Schengen acquis and cover the entire period of the person's stay. The minimum coverage shall be EUR 30.000.

7) Proof of accommodation (e.g. hotel voucher)

8) Proof of the applicant's employment/educational and/or residential situation.
Registration of the company (CR Copy); Original letter from the employer stating position in company and reasons for travel

9) Dependent Applicants who are under Spouse/Father Sponsorship:

- **should provide originally signed NOC letter** ((issued by the sponsor, it must confirm the travel dates, exact purpose of travel, relationship, details of the applicant, and financial undertaking).
- **Sponsor's residential address in Qatar and contacts details must be indicated in the letter.**
- **Sponsor's Passport Copy.**
- **Qatar Residence Permit copy.**
- **Original Salary Certificate and Original Bank Statements** of the Sponsor must be provided along with this.
- **Original and copy of marriage certificate**
- **Original and copy of birth certificate**

Sponsor must personally accompany the applicant to the visa appointment at VFSGlobal

10) Proof of sufficient financial funds: Original bank statements of the last 6 months, bank letter, information on salary, or declaration of support of the host)

11) Invitation of the company in Cyprus containing the name and passport number of the applicant, the exact nature of the business, trade relations, visit, meeting, conference, event (e.g., confirmed registration for trade fairs or congresses) and information who will bear the costs of the stay.

ORIGINAL Certified Assumption of Responsibility for hosting form duly completed and signed by the host, must be attested by a notary public/certifying officer in Cyprus.

12) Family members of Cypriot and EU-citizens: <ul style="list-style-type: none"> • The passport and residence permit of the Cypriot / EU national (original and copy). • Marriage or Birth certificate (Original and Copy). 	
13) Any additional documents that may be deemed necessary by the Consular Post.	
14) Documents issued not in English or Greek, please submit a translation for every document.	

PLEASE NOTE:

1. **The Embassy reserves the right to ask for additional documents.**
2. **Submitting an application without the complete set of documentation according to the above checklist may result in rejection of the visa application.**
3. **Spouse / Children of Cypriot must present Original Marriage Certificate/Birth Certificate along with original letter from and submit a copy of the same at the time of submission for verification to avail Visa Fee Gratis.**

Staff Signature	Applicants Signature
Date	Date

VFS Remarks: _____