

CZECH REPUBLIC - CHECKLIST FOR AIRPORT TRANSIT VISA APPLICATION

| | Visa application requirements | YES | NO | Remarks |
|----|--|-----|----|---------|
| 1. | Application form (available online, free of charge) <ul style="list-style-type: none"> duly filled in English or Czech, and signed and dated by the applicant for applicants under 18, the application form should be signed by the parent/legal guardian; the parent's/legal guardian's passport copy must be attached | | | |
| 2. | One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none"> light background, neutral expression, no head covering except for religious reasons, not stapled | | | |
| 3. | Original passport + copy of all relevant pages (ID page, previous Schengen visas, etc.) <ul style="list-style-type: none"> passport must be valid for at least 3 months after intended departure from Schengen, issued within previous 10 years, and contain at least 2 blank pages | | | |
| 4. | Flight ticket reservation, including return flight (if applicable) | | | |
| 5. | Visa for the final destination country, if applicant subject to visa obligation + 1 copy thereof | | | |
| 6. | KSA/BHR/Oman residence permit + 1 copy thereof <ul style="list-style-type: none"> minimum validity 1 month beyond the intended return from Schengen | | | |
| 7. | KSA re-entry visa (if applicable) + 1 copy thereof <ul style="list-style-type: none"> valid beyond the intended departure from Schengen | | | |
| 8. | Original letter from sponsor in KSA/BHR/OMN (stamped and signed) <ul style="list-style-type: none"> stating employment status, position, length of contract, salary, and the purpose of the trip self-sponsored: original trade license + 1 copy thereof | | | |

Important Note:

- Original supporting documents must be presented (+ 1 copy if original cannot be submitted).
- Translation of all Arabic documents into English or Czech is mandatory.
- In all applicants aged 12 and older fingerprints will be collected, unless previously submitted in the last 59 months.
- For children registered in a parent's passport, a separate application needs to be submitted.
- Visas can be requested up to 3 months before the planned trip.
- Visa applications are decided within 15 calendar days. There is no express fee for a faster visa appointment or procedure. In case of visa refusal, visa fee is not refunded.
- The Czech Embassy in Riyadh reserves the right to request any additional supporting documents or an interview, and does not guarantee the issuance of the visa.

Applicant's Declaration (if applicable):

I am aware that my application file does not comply with the above stated list of requirements, which may result in a visa refusal. Nevertheless, I insist on submitting my application.

I am aware that my intended trip starts in less than 15 days, which is the processing time given by the Schengen Visa Code. Nevertheless, I insist on submitting my application, assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (legal guardian's) signature:

VFS Global /Etimad officer's signature:

Applicant's identity checked by: