

CZECH REPUBLIC - CHECKLIST FOR AIRPORT TRANSIT VISA APPLICATION

	Visa application requirements	YES	NO	Remarks
1.	Application form (available online, free of charge) <ul style="list-style-type: none"> duly filled in English or Czech, and signed and dated by the applicant for applicants under 18, the application form should be signed by the parent/legal guardian; the parent's/legal guardian's passport copy must be attached 			
2.	One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none"> light background, neutral expression, no head covering except for religious reasons, not stapled 			
3.	Original passport + copy of all relevant pages (ID page, previous Schengen visas, etc.) <ul style="list-style-type: none"> passport must be valid for at least 3 months after intended departure from Schengen, issued within previous 10 years, and contain at least 2 blank pages 			
4.	Flight ticket reservation, including return flight (if applicable)			
5.	Visa/proof of entry permit for the final destination country (original), if applicant subject to visa obligation + 1 copy thereof			
6.	Foreign residents - residence permit (original) + 1 copy thereof			

Important Note:

- Translation of all foreign language documents into English or Czech is mandatory.
- Visa applications are decided within 15 calendar days. There is no express fee for a faster visa appointment or procedure. In case of visa refusal, visa fee is not refunded.
- The Czech Embassy in Pretoria may request any additional supporting documents or an interview.

Applicant's Declaration (if applicable):

I am aware that my application file does not comply with the above stated list of requirements, which may result in a visa refusal. Nevertheless, I insist on submitting my application.

I am aware that my intended trip starts in less than 15 days, which is the processing time given by the Schengen Visa Code. Nevertheless, I insist on submitting my application, assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (legal guardian's) signature:

VFS Global officer's signature: