

CZECH REPUBLIC - CHECKLIST FOR SHORT STAY VISA APPLICATION

EU CITIZEN FAMILY MEMBERS (joining or following the EU citizen)

	Visa application requirements:	YES	NO	Remarks
1.	Application form (available online, free of charge) <ul style="list-style-type: none">duly filled in English or Czech, and signed and dated by the applicantfor applicants under 18, the application form should be signed by the parent/legal guardian; the parent's/legal guardian's passport copy must be attached			
2.	One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none">light background, neutral expression, no head covering except for religious reasons, not stapled			
3.	Valid original passport + copy of all relevant pages (ID page, previous Schengen visas, etc.)			
4.	Copy of the EU citizen's passport			
5.	Original proof of affiliation (marriage/birth certificate/family book) – if not issued by an EU state, attestation by the respective Ministry of Foreign Affairs is required. + 1 copy thereof			
6.	Proof of joining or following the EU citizen (such as flight reservations or a written declaration of the EU citizen)			

Important Note:

- If original proof of affiliation is not presented or the applicant is not going to join or follow the EU citizen, the application needs to be submitted under standard conditions (fee charged, full requirements).
- Translation of all foreign language documents into English or Czech is mandatory.
- Visa applications are decided within 15 calendar days. There is no express fee for a faster visa appointment or procedure. In case of a visa refusal, visa fee is not refunded.
- The Czech Embassy in Pretoria may request any additional supporting documents or an interview.

Applicant's Declaration (if applicable):

I am aware that my intended trip starts in less than 14 days, which is the processing time given by the Act no. 326/1999 Coll., on the Residence of Foreign Nationals in the Czech Republic. Nevertheless, I insist on submitting my application, assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (legal guardian's) signature:

VFS Global officer's signature: