

Notice for Passport Collection

领取护照通知

Passport Collection Time: 9:00am-16:00pm (Monday to Friday, except for public holidays)

返还护照时间： 上午 9:00 至下午 16:00（周一至周五，公众假期除外）

1. Please ensure to carry the acknowledgement receipt along with the stamped copy of passport data & signature page when you collect the passport at the centre.

请在领取护照时出示付款收据、确认单及盖有签证申请中心受理章的申请人护照信息和签名页的复印件。

2. If any representatives or agents collect the passport on behalf of the applicant, they should submit the completed authorization letter signed by the applicant along with the copy of the ID card of the representatives.

For FAO application, FAO letterhead certificate and relevant ID documents along with VAC receipt are required for passport collection.

如申请人委托他人领取护照，请出示申请人签署的授权书及受托人身份证复印件。

外事组织签证申请，则携带外事办抬头的文件（写明被委托人信息）、身份文件以及回执代为领取护照。

3. In case the original receipt/tamped copy of applicant's passport data & signature page is lost, please bring the statement issued by applicant him/herself of the original receipt.

如果付款收据或盖有签证申请中心受理章的申请人护照信息和签名页丢失，则需要出示申请人签署的声明信。

4. Please check the status on Denmark Visa Application Center website:

<https://visa.vfsglobal.com/chn/en/dnk/> or Helpline: 020-29106155.

请访问丹麦签证申请中心网站：<https://visa.vfsglobal.com/chn/zh/dnk/> 或拨打 020-29106155 查询申请状态。

5. Please check the visa details carefully (including full name, gender, date of birth, passport number, period of validity, number of entries) after you get a visa. In case of any incorrect details on visa page, please contact us immediately.

当您在签证申请中心获得签证后，请仔细检查签证的各项信息（包括姓名、性别、出生日期、护照号码、签证有效期及入境次数），如发现问题，请马上与我们联系，以免耽误您的行程。