

Application should be submitted at the local Visa Facilitation Centre VFS for Estonia.

Online completed visa application: <https://eelviisataotlus.vm.ee/>

**Missing documents may negatively affect the visa decision!**

<b>Checklist for Schengen Visa: FAMILY AND FRIEND VISIT (PRIVATE VISIT)</b>		<b>YES</b>	<b>NO</b>
1	<b>Valid passport</b> - issued within the last 10 years and with at least 3 months validity after the scheduled return, with at least two empty pages along with old passports <b>Passport copy</b> of 1 <sup>st</sup> page (bio data)		
2	<b>Application form</b> – completed, signed by the applicant. If the applicant is a minor, visa application signed by legal guardian (Proving the custody of a minor child, apostilled birth certificate, divorce papers etc)		
3	<b>One passport photograph</b> – not older than 6 months (35mm x 45mm) in color with white background with no software corrections.		
4	<b>Valid UAE residence permit.</b> Permit must be valid for a minimum three months after the scheduled return		
5	<b>Travel health insurance</b> - valid in all Schengen countries with a coverage of at least 30,000 EUR for the entire duration of stay in the Schengen area. The policy has to cover costs in case of sudden illness or accident and assistance on site, including the costs of medical repatriation to the place of permanent residence of the insured person or the repatriation in case of death. Travel medical insurances have to be bought from any European insurance company and from companies from the Common list of recognized Travel Medical Insurance Companies in UAE. An applicant for a multiple-entry visa may provide an insurance policy, which is valid during the first trip.		
6	<b>Proof of accommodation</b> - For the whole duration in the Schengen area. a) hotel reservation; b) proof of rental or ownership of real estate in the Member State of destination; c) confirmation of private accommodation, mentioning that the host will cover the accommodation costs;		
7	<b>Proof of means of transport</b> – flight ticket or flight reservations to and from Estonia		
8	<b>Invitation letter</b> (is valid max three months from its signature date): - Dated and signed by the host with contacts: full name, address, E-mail and telephone number; specifies the purpose and duration of a visit; specifies the nature of the relation and information on accommodation provided. - Proof of (family) relationship; - Copy of host’s passport or residence permit (if not Estonian citizen)		
9	<b>Verifiable evidence of sufficient means of subsistence during intended stay:</b> - Applicant’s last 3 months personal bank account statement(s). Statements have to be originals with stamp and signature of the bank.		

	<p><b>If employed:</b></p> <ul style="list-style-type: none"> <li>- Letter from the employer which is not more than one month old: name, date of issue, address, contacts and position of signatory, including information of monthly salary, start date of employment, length of a working contract and position at the company.</li> </ul> <p><b>If self-employed and/or company owner :</b></p> <ul style="list-style-type: none"> <li>- An evidence of business ownership (trade licence) in the United Arab Emirates;</li> <li>- Last 3 months personal and business bank account statements.</li> </ul> <p><b>If retired :</b></p> <ul style="list-style-type: none"> <li>- Personal pension bank statement for the last 3 months. or</li> <li>- Proof of regular income generated by ownership of property or business.</li> </ul> <p><b>If Student or unemployed:</b></p> <ul style="list-style-type: none"> <li>- Parents or legal guardians have to provide their personal bank statements for the last 3 months.</li> </ul> <p><b><u>You should have proof of at least 70 EUR for each day of stay in Estonia.</u></b></p>		
10	<p><b>Children under 18 years old, not travelling with both parents or travelling alone:</b></p> <ul style="list-style-type: none"> <li>- Birth certificate;</li> <li>- Original consent letter signed by their parents/legal guardian in front of a visa officer or duly legalized and copy of passport(s) of parents/legal guardian. Birth certificate and translation to English/Estonian, if applicable</li> </ul>		
11	<p><b>Students</b> - Copy of the student college ID card and introduction letter of the School/College/University.</p>		
12	<p><b>Other submission documents</b> (if needed)</p>		

**NOTE:** *The Embassy reserves the right to request for further documentation.*

By signing this form, I hereby confirm that all the information stated in the documentation is true.

Name of the applicant/representative of the applicant .....

Signature of the applicant/representative of the applicant .....

Date and Location .....

Additional remarks by VFS Global submission officer:

Submission Officer Name and signature .....