

Checklist for Digital Nomad visa

Name: _____	Contact no.: _____
Name of travel agent (if any): _____	E-mail address: _____
Passport number: _____	Date and place of submission: _____

Documents issued by a foreign country must be or translated into Estonian or English and certified with an apostille or legalised. Documents issued by the UK have to be apostilled: <https://www.gov.uk/get-document-legalised>. Supporting documents shall be presented in the following order.

Originals shall be presented at Visa Application Centre (VAC), but only photocopies must be submitted. The Embassy does not return any other documents to the applicant than the passport.

Required Documents	Original	Copy	Remarks (if document is missing or if the condition does not meet requirements)
Valid travel document and one photocopy of it. Travel documents issued 10 years prior to the date of submitting the application are not accepted. The travel document must be valid at least three months after the completion of the journey. Travel document must contain two blank pages.			
Schengen visa ONLINE application form duly completed. The printout dated and signed by the applicant.			
Recent colour passport photograph , taken within the past six (6) months, white or light background, neutral face expression.			
Travel medical insurance , which must be valid for the whole duration of the travel. The minimum amount of the insurance coverage is 30 000 euros and it must be valid in whole Schengen area or worldwide. The travel medical insurance must be acquired from an insurance company approved by the Schengen countries.			
A valid UK biometric residence card (+ one photocopy that must be submitted) and a printout of the applicant's UKVI immigration status . This proof of status can be obtained through the share code generated from the UKVI account. Residency status in the UK must be valid for at least one (1) month beyond the intended departure from the territory of the Schengen area.			
A written explanation regarding the intention to use the visa for teleworking.			
Proof, a written confirmation by the employer stating that it is possible for the applicant to perform its work duties in the form of teleworking and that the applicant's work does not depend on location.			
Proof that the applicant continues working for an employer registered in a foreign country with whom they have a contractual relationship, or business activities for a company registered in a foreign country in which they have holdings, or providing services mainly to customers whose place of business is in a foreign country and with whom they have a contractual relationship.			

An employment contract or another contract under the law of obligations.			
A certificate issued by a competent authority of the company's country of registered office, indicating the name, registered office and area of activity of the company , the applicant's holdings in the company and details of the legal representatives of the company.			
A certificate issued by a competent authority of the company's country of registered office in proof of the payment of state taxes, local taxes or social security contributions mandatory in the company's country of registered office and on the absence of tax arrears.			
A certificate issued by a competent authority of the applicant's country of location in proof of the payment of state taxes, local taxes or social security contributions mandatory in the applicant's country of location.			
Proof of legal income: recent (last six (6) months) bank statements , showing the size, regularity and sources of the income. Cash is not accepted.			
Description of studies and job history (CV).			

Applicant to choose as appropriate:

- I have understood that I have to submit the above-mentioned missing documents to the Estonian Embassy by _____. I accept by signing this form that the matter will be decided without the requested documents and that the decision may be to my disadvantage, if I will not submit the documents by the date noted above.
- I do not intend to submit the above-mentioned documents to the Estonian Embassy.

Note: The embassy reserves the right to request additional information/documentation and, if deemed necessary, to interview the applicant.

VISA Fee	
Service Fee	
Courier Fee (if any)	
Other Fees	

Name and signature of submission officer

Signature of applicant