

# VISA APPLICATION CENTRE FOR GERMANY

## VISIT VISA CHECKLIST (FOR UNMARRIED COUPLES)

	Document	Specifics
<input type="checkbox"/>	Original Passport and one photocopy	must be valid for another three months after conclusion of travel and must have two empty pages
<input type="checkbox"/>	Two current biometric passport pictures	
<input type="checkbox"/>	Visa application form	completely filled out and signed by applicant
<input type="checkbox"/>	Informal Invitation	letter indicating host's exact address of residence, the purpose of travel and the full duration of travel and stay
<input type="checkbox"/>	Details regarding the means of travel for the outward - and return journey	details regarding the airline, no flight reservation is needed
<input type="checkbox"/>	Visa Fee (EUR 80.-)	refer to waived and reduced visa fee list if applicable
<input type="checkbox"/>	Statement of account(s) of the previous six months with bank confirmation	
<input type="checkbox"/>	<b>- OR -</b>	
<input type="checkbox"/>	Formal Obligation	Original + 1 photocopy
<input type="checkbox"/>	Travel Health Insurance	valid for the duration of the stay, minimum coverage of EUR 30,000. - valid for all Schengen States. PH THIs must be accredited (original & 1 photocopy), DE THIs can be submitted as photocopy, fax or scan
<input type="checkbox"/>	<b>If employed:</b> Proof of employment (ITR, COE, Approved Leave of Absence)	COE must include: employers full name, complete address, telephone number with area code, details regarding the position, income, employment duration
<input type="checkbox"/>	<b>- OR -</b>	
<input type="checkbox"/>	<b>If self-employed:</b> proof of registration and commercial activity of the company (ITR, Bank certificates, company accounts, etc.)	
<input type="checkbox"/>	<b>If you are a pupil/student:</b> School / university certificate: proof of	

	enrollment; if applicable: letter of exemption from studies
	<b>AND, if applicable</b>
<input type="checkbox"/>	Proof of real estate property e.g. original land title (for validating photocopy), deed of sale

**REQUIRED Additional Documents per the EU travel restrictions**

<input type="checkbox"/>	Proof of prior meeting	Passport stamps or travel documentation, airline tickets, proof of joint place of residence abroad
<input type="checkbox"/>	Supplementary proof of relationship	photos, social media, chat protocols, letters and email communications
<input type="checkbox"/>	Signed Declaration from the partner living in Germany	Please refer to the appropriate declaration (either entering together or visiting partner)
<input type="checkbox"/>	Identification card of partner living in Germany	must be valid and submitted as scanned copies

**I have been informed that:**

- If I still have a Schengen visa that is valid for more than three months, the current visa application will not be processed and the visa application will be returned to me with a repayment of the visa fee but not the service fee;
- I agree to not have my passport in my possession during the process of my visa application;
- An application without the complete set of documents according to the above mentioned checklist may result in a rejection of my visa application;

**Signature of Applicant over Printed name:** \_\_\_\_\_

**The following declaration in case the documents are incomplete:**

- The applicant has confirmed that s/he has no documents to submit other than those listed above.
- The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may result in the refusal of the application. The applicant has chosen to proceed with the application nevertheless.
- Additional supporting documents may be requested by the Embassy of the Federal Republic of Germany. refusal
- In case of visa fees are not refundable.

**Name and Signature of VFS Official** \_\_\_\_\_

**Remarks:** \_\_\_\_\_