



Schengen Visa for Business

If you intend to stay in Germany for up to 90 days within a period of 180 days you have to apply for a **Schengen visa**.

Israeli citizens in possession of a valid Israeli passport (on the planned date of departure from Germany, your passport should have at least another three months validity) do not need a visa for airport transit, visits, tourist or business trips (for stays up to 90 days).

Citizens of other countries residing in Israel might need a visa in order to enter Germany. Please check our country list if you are not sure whether you need a visa or not: [Do I need a visa?](#)

Schengen visa applications for Germany are handled by the service provider **VFS Global**. You need to submit your Schengen visa application at the VFS Global office. Please schedule a free appointment online on the internet page of VFS Global: <http://www.vfsglobal.com/germany/israel/>

VFS Global is the only official partner of the German Embassy in Tel Aviv.

Documents you have to provide	
Schengen visa application form	Please fill out the Schengen visa application form online: https://videx.diplo.de This page has different language versions. (English, Arabic, Russian) Please print out the Videx application form together with the barcode, sign it and submit it together with the other documents at the VFS Global office. Please use the Videx assistant tool if you don't know how to fill out the fields in Videx correctly.
1 biometric passport picture	The passport picture must be biometric. It should not be older than 6 months. The size must be 35 x 45 mm.
Valid passport (or Israeli Travel Document) +1 copy	The passport must be signed, must contain at least two blank pages and must have been issued within the past 10 years. The validity of the passport must exceed the duration of the intended stay in Germany by at least 3 months.
Health insurance +1 copy	A travel health insurance covering at least 30.000 Euro, valid for all Schengen countries, including medical treatment, medical evacuation and medical repatriation back into Israel as well as repatriation of mortal remains.
Evidence of your current employment and salary slips of the last 3 months	<u>For employees:</u> <ul style="list-style-type: none">- Letter of your employer confirming your employment (position, duration of employment, salary)- Salary slips of the last 3 months + one copy <u>For self-employed:</u> <ul style="list-style-type: none">- Business license and proof of average net income (issued by your accountant)



	<p><u>For pupils/students:</u></p> <ul style="list-style-type: none">- School or university confirmation <p><u>For pensioners:</u></p> <ul style="list-style-type: none">- Pension confirmation letter
Bank account statement	Recent bank account statement for the last three months
Previous visa	Copies of previous visa from other Schengen member states, US, Canada or Great Britain
Israeli residence permit/ re-entry visa	<p>Copy of Israeli residence permit with a re-entry permit.</p> <p>Please contact „Misrad Hapnim“ in order to apply for a re-entry Visa for Israel if your residence permit does not include it.</p>
Evidence of marriage	In case you are married with an Israeli citizen: Original ID of your spouse + 1 copy and your original „sefah “ + 1 copy.
Business letter invitation from Germany	<p>A recent and signed formal invitation letter from your German business partner (company, university, institution etc.) stating the kind of business relations, travel purpose, duration of business trip and, if applicable, a confirmation to cover travel expenses and costs of stay.</p> <p>In case you should be invited for several trips or over a longer period of time, the invitation letter has to explicitly state this.</p>
Hotel reservation	<p>Evidence of hotel booking stating name, address and telephone of the hotel, including confirmation number as well as name of the guest.</p> <p>The reservation must be issued by the hotel itself or by an online booking portal.</p>
Please note	<p>If you are financially supported by your spouse / other family member (you don't work yourself), please also provide a copy of the passport data page, the bank statements and a working certificate of your spouse/family member who supports you.</p> <p>Additionally, the person paying for your trip has to sign a letter stating that he/ she will sponsor you.</p>

The regular processing time of a visa application is **about ten working days**, depending on the purpose of the trip and the nationality of the applicant. Passports are returned to VFS Global twice a week. **The visa fee** of 80.- Euro has to be paid in NIS in cash. Please ensure that your application documents are complete. Incomplete applications may result in rejection of the visa application. In individual cases you may be required to provide additional information. For further questions that are not answered by this information sheet please contact the German Embassy or VFS by email.