

STUDENT APPLICANT'S VISA

JANUARY 2021

If you are a resident of Singapore and wish to study at a university in Germany you are required to obtain a residence permit in form of a national visa. This visa must be issued before you enter the country and can be applied for at the German Visa Application Centre:

VFS Global Visa Application Centre (79 Anson Road #15-02, Singapore 079906).

An appointment is required for submission of the application:

[Website VFS](#)

Processing of the visa takes **about 5 to 6 weeks** upon submission of complete documents. The residence permit can be issued only upon approval by the competent authorities in Germany. You will receive a prompt notification upon completion of the processing. We ask that no status request is made if the required 5 weeks processing period has not yet passed.

It is recommended that at no time a flight ticket should be purchased until a visa has been granted.

Please make sure to submit all the documents on this list in **original with 2 copies** when you show up for your appointment. Copies will not be made by the Embassy.

Please note that the application has to be submitted **personally**.

Fees: The visa fee of the Embassy is equivalent of EUR 75.00 in SGD. Additionally, VFS charges a service fee of EUR 34.13 in SGD

This fact sheet is regularly updated but makes no claim to be complete. Further documentation can at all times be requested or provided by the applicant, in support of the application.

General requirements:		check
1.	2 duly <u>completed</u> visa application forms (please ensure forms are signed) Online application form	
2.	2 recent passport photographs according to biometric specifications (see sample photos)	
3.	passport	
4.	employment pass/ dependent's pass/ student pass with re-entry permit or Singapore IC (please bring along a printout of your current Singaporean residence permit validity (no QR-Code)).	
5.	recognized entitlement to university admission (e.g. high school diploma or graduation examination certificate), check ANABIN	
6.	evidence of previous academic performance, degree certificates	
7.	Motivation letter	

8.	curriculum vitae	
9.	proof of health insurance (travel health insurance) valid at least for the first 3 months of the stay	
10.	proof of German language knowledge B2 level, if lectures being held in German language OR a) Confirmation of university that lectures are being held in English OR b) Confirmation of a language school regarding the type and duration of the language course and a registration with a language course with confirmation that the course fees have been paid	
11.	proof of finance of your stay in Germany with a minimum of Euro 947 per month, at least for 1 year (11.364 EURO) by: a) a blocked account at a German bank showing a minimum amount according to the duration of your intended stay (withdrawal limit of € 947 per month). You have free choice of provider. Information on providers that offer this service worldwide is available on the Federal Foreign Office website: Information blocked account . OR b) proof of sponsorship/stipendium by a German institution OR c) a formal letter of obligation , according to paragraph §§66,68 of the Aliens Act, from a resident of Germany and for the duration of the applicant's stay in Germany	
<u>Specific requirements:</u>		
12.	Proof of correspondence with German university or Assist	
<p>Declaration in case of <u>incomplete application</u>: I was informed that my application is incomplete. I am aware that submitting an incomplete application can lead to a rejection of this application. Nevertheless I would like to submit my application.</p> <p>_____</p> <p>place, date, signature</p>		