



October 2017

National Visa – Category D: Recognition of foreign qualifications for regulated professions (§ 17a)

This information leaflet has been generated by the German Consulate in Dubai. The Consulate is responsible for visa applications of those applicants who reside in the United Arab Emirates. The application form can be downloaded free of charge, on www.uae.diplo.de, or www.vfsglobal.com/germany/UAE

Applicants are requested to observe the general information for national, long-term visa for Germany, which complement this leaflet. Please note that incomplete applications (application sets) cannot be accepted.

“Recognition in Germany” is the official online portal for the Federal Recognition Act. It provides foreign skilled workers with information on how and where they can submit an application for recognition of qualifications they have gained abroad. The “Recognition Finder” enables you to identify the competent body for your own particular case. For more information, please visit: www.anerkennung-in-deutschland.de

DOCUMENTS TO BE SUBMITTED (appointment necessary!)

All documents need to be submitted in **3 sets (1 x Original and 2 x copies)** in order to have 2 complete application sets of documents. Original documents will be returned after the application process has been finalized. Documents which are not in German or English language require a translation.

Every set has to be sorted as mentioned below:

		<u>Submitted</u>
1.	Application form – available online free of charge <ul style="list-style-type: none"> • Fully completed in English or German and signed and dated by the applicant himself. 	
2.	Declaration of true and complete information – available also online, free of charge According to Section 54 (2) 8 in conjunction with Section 53 of the Residence Act	
3.	Passport (Special rules might apply for some nationals which passports are not recognized by the German authorities.) <ul style="list-style-type: none"> • Validity minimum one year • Signed by bearer • Passport not older than 10 years (issued in the last 10 years) • At least two free visa pages • Undamaged pictures securely affixed with/to passport • Previous passport if applicable • IMPORTANT: valid UAE residence permit 	
4.	Three recent biometric passport sized photographs (3.5x4,5 cm) Requirements: <ul style="list-style-type: none"> • Should n o t be older than 6 months. • A frontal view of the face covering 70-80% (32-26mm) of the photo. • A uniform and light-colored background. • Clear facial features and eyes – not covered by hair or glasses frame. • Head coverings are only accepted for religious reasons. Do not glue or staple the pictures to the application form.	
5.	If applicable: previous stay in Germany / previous Schengen Visa <ul style="list-style-type: none"> • Copies of your previous German resident permit • copies of previous Schengen visa (if available Schengen visa) 	
6.	Recognition of foreign professional qualification <ul style="list-style-type: none"> • Notice of partial recognition from the responsible state authority (“Defizitbescheid”), containing information about professional deficiencies and the conclusion regarding the requirements of an 	

	adaptaion measure / knowledge examination or full recognition / certificate.	
7.	Only required in cases of participation in a training program (to prepare for the knowledge examination): 1. Notice of partial recognition from the responsible state authority ("Defizitbescheid"), containing information concerning professional deficiencies and the requirement of a knowledge examination . 2. Registration confirmation of the provider with details concerning type and duration of the training program with reference to the deficits that were detected.	
8.	Only required in cases of participation in an occupational training program (e.g. adaptation training course): 1. Notice of partial recognition from the responsible state authority ("Defizitbescheid"), containing information concerning professional deficiencies and the conclusion regarding the requirement of an adaptation measure . 2. Binding confirmation of the company / hospital, that the adaptation measure can be completed in the establishment. 3. Plan for further training provided by the company / hospital, which shows who will supervise the applicant and how the aim of amending the deficit is supposed to be achieved. 4. For a practical occupation: details concerning the planned salary (e.g. internship contract)	
9.	Only required in cases where only a recognition test is required: 1. Notice from the responsible state authority (regarding the possibility of submitting an application for the permission to use the professional title of recognized equivalency). 2. Details of the examination / required documents for the recognition. 3. Employment contract and job description in a regulated profession for the time after the recognition.	
10.	Only required in cases where an applicant already holds a full recognition: 1. Certificate of recognition from the responsible state authority ("Defizitbescheid") 2. Employment contract and job description in a regulated profession	
11.	Proof of Qualification: <ul style="list-style-type: none"> • all University degrees and vocational Training certificates are required 	
12.	Proof of financial arrangements to cover stay in Germany (e.g. employment contract, blocked account,..)	
13.	Curriculum Vitae (CV) of your professional career, specifying the certificates, diplomas and qualifications you have obtained.	
14.	Overseas medical insurance has to be provided at the time of visa approval. Requirements: <ul style="list-style-type: none"> • Valid for the first six months of your stay in Germany and for all Schengen countries. • Minimum coverage 30,000 € and repatriation. (Medical insurances connected to credit cards are <u>not</u> accepted) Conditions must be stated either on insurance document or on separate confirmation letter • Insurance is supposed to start from the date of your travel and has to be valid for a period of six months 	

Incoming medical insurance or proof public / private insurance has to be provided at the time of visa approval.

Note further:

- **Applicants who come late to their appointment by more than 15 min, will not be permitted to enter the visa section and require to book a new appointment.**
- **Only complete applications can be accepted; applicants will be requested to arrange a new appointment if arriving with incomplete documents.**
- **Visa fees must be paid upon submission of application in cash (AED) only to the German Consulate only exact change will be accepted.**
- **Processing time at the Consulate due to necessary and obligatory legal requirements usually takes a minimum of 3 working days and up to 12 weeks. Applicants are requested to apply up to 3 months prior to the intended date of journey. Applicants are also kindly requested to refrain from status inquiries, within the first 8 weeks.**
- **False or falsified documents will lead to the refusal of visa and / or further consequences.**
- **Complete documentation does not guarantee a visa approval.**
- **The German Consulate Dubai reserves the right to ask for additional documents and / or call applicant for additional information or interview.**

Disclaimer

Although the information in this leaflet has been prepared with utmost care, we cannot accept any responsibility for inaccuracies contained herein.