

EDUCATIONAL, SCIENTIFIC, PROFESSIONAL TRAINING CHECKLIST

1	Application Form duly filled in and signed by the applicant.	
2	One recent passport size photograph in colour with white background (3.5cm by 4.5cm).	
3	Passport/Travel document must:	
	a) Have a validity of at least 3 months after the intended stay;	
	b) Have been issued within the previous 10 years and the validity must not exceed 10 years; and	
	c) Have 2 blank pages.	
4	Certificate of the sending and the receiving institution provided that the document is duly signed and stamped by an authorized person of the institution;	
5	Prearranged accommodation in Hungary. Reservation of accommodation is accepted provided that you paid a deposit or have to pay a cancellation fee. Please note that proof of prearranged accommodation has to be presented even if it is arranged or provided by the Hungarian institution.	
6	Provide evidence of suitable English or Hungarian language ability to be able to benefit from your education. If your first language is not English, you are normally expected to have passed an appropriate test in English, such as the International English Language Testing System (IELTS) or the Test of English as a Foreign Language (TOEFL) by your hosting institution. Test result shall be included.	
7	Salary slip of the last three months from the employer	
8	Detailed bank account statement of the applicant of the last three months	
9	Minors: – If the minor is travelling with only one parent, written consent certified by public 2 notary of the other parent or guardian, except in cases of a parent having sole custody or guardianship of the minor, in which case a court order or other proof of sole custody or guardianship must be provided; – If the minor travels alone (without parents), written consent, certified by public notary, of both parents or guardians having custody or guardianship of the minor; – copy of identification document(s) (with signature and photograph) of the parent(s)/guardians having custody/guardianship of the applicant.	
10	Travel Itinerary with travel dates, including a return flight reservation or ticket.	
11	Overseas travel medical insurance valid for all Schengen countries. The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency, evacuate of arrival and departure.	

NOTE: The Consulate reserves the right to request further documentation. Original Documents must be presented during the personal interview with the visa officer

Contact of applicant (Tel): _____ Email: _____

Accepted by: _____