NATIONAL VISA - RESEARCH

Sr. #	Documents Required	submitted
1	**Application form and Appendix 11** — available online free of charge One application form and appendix is duly completed and signed by applicant.	
2	**Passport:** • Validity of a minimum of Six months from the date of expiry of the requested Visa • Signed by passport holder • Passport not older than 10 years (issued within the last 10 years) • A minimum of two blank pages to be used for visas	
3	**QID:** • Valid Qatar residence permit	
4	One recent biometric passport sized **photograph** (3.5x4,5 cm) with white background. Note: (not older than 6 months) • Not tilted picture (portrait style) showing both edges of face clearly. • Close up of the head and top of the shoulders so that the face takes up 70–80% of the photograph. • Photo in sharp focus and clear.	
5	**Overseas medical insurance** • Valid for the duration of the work contract • Minimum coverage 30,000.00 € incl. repatriation.	
6	**Flight reservation** • Valid & confirmed flight reservation • Return ticket must be included	
7	**Accommodation** Must be provided: • Lease Agreement signed by both parties; • or Proof of reservation of accommodation and payment; • or Certificate from employer, declaring that they will provide place of accommodation.	
8	**Proof of the purpose of residence** • Hosting agreement	
9	**Proof of financial means – Salary certificate** Must be addressed to the Hungarian Embassy and signed by legal representative of the company and stamped. * Not older than 1 month from the date issue ***Name Position, Salary and date of joining must be included.**	
10	**Proof of financial means – Bank statement** • Originally stamped and signed personal bank statements for all banks (current and savings) with salary income (minimum last 6 months) UpToDate (not older than 1 month from the date of submission).	
11	**Professional education and qualification** • High school diploma, proof of qualification	

REMARKS to be filled out VFS staff (please tick what is applicable):

- **Applicant's documents are □ complete**

□ NOT complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application.

NATIONAL VISA - RESEARCH

Remarks:

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SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE:

..... **.....**

CITY AND DATE **SIGNATURE OF THE APPLICANT**

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT)

..... **.....**

CITY AND DATE **SIGNATURE OF THE VFS STAFF.**