NATIONAL VISA - EMPLOYMENT

Sr. #	Documents Required	submitted
1	**Application form and Appendix 6** — available online free of charge One application form and appendix is duly completed and signed by applicant.	
2	**Passport:** • Validity of a minimum of Six months from the date of expiry of the requested Visa • Signed by passport holder • Passport not older than 10 years (issued within the last 10 years) • A minimum of two blank pages to be used for visas	
3	**QID:** • Valid Qatar residence permit	
4	One recent biometric passport sized **photograph** (3.5x4,5 cm) with white background. Note: (not older than 6 months) • Not tilted picture (portrait style) showing both edges of face clearly. • Close up of the head and top of the shoulders so that the face takes up 70–80% of the photograph. • Photo in sharp focus and clear.	
5	**Overseas medical insurance** • Valid for the duration of the work contract • Minimum coverage 30,000.00 € incl. repatriation.	
6	**Flight reservation** • Valid & confirmed flight reservation • Return ticket must be included	
7	**Accommodation** Must be provided: • Lease Agreement signed by both parties; • or Proof of reservation of accommodation and payment; • or Certificate from employer, declaring that they will provide place of accommodation.	
8	**Employment** • Preliminary work agreement signed by both parties • Any other document, declaration from employer (company registration etc.) • Police Clearence certificate (PCC) Attested by MOFA and Hungary Embassy	
9	**Proof of financial means – Salary certificate** Must be addressed to the Hungarian Embassy and signed by legal representative of the company and stamped. * Not older than 1 month from the date issue ***Name Position, Salary and date of joining must be included.**	
10	**Proof of financial means – Bank statement** • Originally stamped and signed personal bank statements for all banks (current and savings) with salary income (minimum last 6 months) UpToDate (not older than 1 month from the date of submission). *If applicable	
11	**Professional education and qualification** • High school diploma, proof of qualification	

NATIONAL VISA - EMPLOYMENT

Please make note that the prospective Hungarian employer remains responsible for notifying the Government's employment agency in Hungary on its manpower request before the residence permit and work permit application is submitted at the Embassy of Hungary in Qatar. For more information please visit: https://oif.gov.hu/factsheets/residence-permit-for-the-purpose-of-employment

Due to the policy of the Immigration Office of Hungary, we hereby would like to inform the applicants that any nationality has the right to apply for work and guest worker visas. However, the visa application will be refused by the Immigration Office, except for nationals of Armenia, Georgia and the Philippines!

REMARKS to be filled out VFS staff (please tick what is applicable):

- **Applicant's documents are □ complete**

□ NOT complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application.

Remarks:

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SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE:

..... **.....**

CITY AND DATE **SIGNATURE OF THE APPLICANT**

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT)

..... **.....**

CITY AND DATE **SIGNATURE OF THE VFS STAFF.**