

BUSINESS VISA

Version: 30/08/2021

THE FOLLOWING PERSONS ARE NOT ELIGIBLE FOR BUSINESS VISAS:

Applicants wishing to work in India and live there as an expatriate should apply for an Employment Visa

LIST OF DOCUMENTS REQUIRED FOR A BUSINESS VISA

- 1 **Original passport valid for a minimum of 6 months (or for the validity requested, if greater) and having at least 2 blank visa pages**
- 2 **Two photographs conforming to Indian Government norms as per specifications mentioned on our website (5 cm * 5 cm)**
 - A Photo service complying with the Indian norms are available in our offices. (It is advised to take photos of newborn /minor applicant from a professional photo service. Please carry enough COINS for photo/photocopy services. Details of charges: <https://services.vfsglobal.com/nld/en/ind/additional-services>).
- 3 **An Indian Government visa application form duly filled in online and signed on pages 1 and 2 (<https://indianvisaonline.gov.in/visa/info1.jsp>)**
- 4 **Copy of the registration of the Dutch organization (Kamer van koophandel)**
- 5 **Guarantee letter from the Dutch organization undertaking to bear the cost of applicant's stay in India, stating the details of the applicant, the purpose of visit to India and duration of visit.**
- 6 **Declaration form : to be filled by all applicants submitting any application**
- 7 **Additional documents mentioned below as per your case**
- 8 **An invitation letter from a registered Indian organization stating the details of the applicant and the company in Netherlands, purpose of visit to India and duration of visit.**
- 9 **Copy of the registration of the Indian organisation (certificate of incorporation/trust deed)**

LIST OF ADDITIONAL DOCUMENTS

If the applicant is not holding a Dutch passport

- Recent extract (Uittreksel) from the city hall or residence proof in the Netherlands including date of registration in the Netherlands
- Residence card showing the date of registration in the Netherlands
- In case the applicant has been resident in the Netherlands for less than 2 years the Telex Form is required also (see Download Form section on our website)

If the applicant is having dual nationality or second passport

- Declaration of holding a second passport
- A copy of the second passport
- In case there is a valid Indian visa in the second passport both passports must be submitted in order to cancel the existing visa.

If the applicant has previously held Indian nationality (one of the below documents)

- A copy of their "Surrender Certificate" (if you do not have this you may refer to our website for details)
- A copy of their "Renunciation Certificate" (if you do not have this you may refer to our website for details)
- A copy of their "Deemed Surrender Certificate" (if you do not have this you may refer to our website for details)
- Declaration of the status of the Indian passport and Uittreksel showing the date of obtaining foreign nationality

If the applicant is accompanying a spouse/parent holding a Business Visa

- Copy of the passport and visa of spouse or parent (extension of stay if relevant)
- In case inviting member is taking care of finances then declaration from the member
- Marriage certificate in case of accompanying spouse and birth certificate for accompanying parent
- IMPORTANT: If the applicant is accompanying a spouse or parent holding a Business or Employment visa, the above documents should be provided. On the application form **Business Dependent/Employment Dependent Visa** should be selected as reason of travel.

If the applicant is a sportsperson or part of a sports team going to participate in international competitions

- Invitation letters from the Indian sport organization clearly stating the details of applicant and the sports organization in Netherlands, purpose of visit to India, places and duration of visit.
- Proof of financial standing (one of below documents):
 - Recent bank statement including the name of the applicant and showing a positive balance

- Undertaking from a family member pledging financial support along with a copy of their recent bank statement with a positive balance

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: _____

Signature: _____