

ENTRY VISA DOCUMENT CHECKLIST

Visa Application Form

- Complete the Indian Government visa application form online (<https://indianvisaonline.gov.in/>).
- Print the form and sign in the box under the photograph on page 1. Validate all data and sign the declaration on page 2.

Passport

- Original passport valid for at least 180 days from expected return date.
- Minimum 2 blank visa pages.

Photographs

- Two photos (50 mm × 50 mm) as per Indian specifications.
- Paste one on page 1 of the application form; attach the second with a paper clip.

Residence Permit / Additional Information Form

- Non-Swiss/Liechtenstein nationals: copy of valid Residence Permit (B, C, or L). **G and F categories are not accepted.**

Pakistani nationals / Swiss nationals of Pakistani origin:

- Four sets of application forms with identical photos.
- Four copies of the Additional Information Form: [Link](#)

Travel Itinerary

- Flight reservation, E-ticket, or travel plan showing arrival/departure dates and flight details.
- One copy per application. Confirmed booking is not required, but detailed itinerary is mandatory.

Documents Based on Indian Spouse

- Marriage Certificate** – Proof of marriage to an Indian spouse (if applicable)
- Covering Letter** – Signed by the Indian spouse, explaining the purpose of the visit
- Passport/OCI Copies** – Indian spouse's passport and/or OCI card

Documents for Visit / Purpose of Travel

- Invitation Letter** – From the Indian host (for yoga, mountaineering, spiritual courses, etc.), on official company or institution letterhead, specifying:

- Purpose of the visit
- Duration of the visit
- Requested visa validity
- Copy of firm/organization registration in India

- Introduction Letter (in English)** – From the firm or organization in Switzerland on official letterhead, **OR** a self-written visa request letter by the applicant, explaining:

- Purpose of the visit
- Duration of stay
- Relationship with the inviting organization

- **If requesting double or multiple entry:** Flight reservation showing visit to neighboring countries or 2nd reservation for later date if intending to travel to India again within the validity of your visa. NOTE: This does not guarantee a multiple entry visa will be granted.

Requisite Fee

- Postal Applications:** Pay to “VF SERVICES (UK) Limited”, Weststrasse 2, 3005 Bern via E-Banking IBAN: CH31 0023 0230 5583 7301 X. Optional QR payment: [Link](#)
- Attach payment confirmation with application. Application Centre Submission: Pay at submission via
 - Credit/Debit card (PostCard & American Express not accepted)
 - Cash

For Person whose previous nationality was Indian before acquiring foreign nationality:

- Original Surrender Certificate and Copy of the Cancelled Indian Passport OR
- If travelled to India before, please provide your previous Passport with Indian Visa

For Minor Child (Under 16 Years of Age)

- Copy of the child's birth certificate showing both parents' names.
- Consent letter addressed to the High Commission of India or its respective consulates, signed by both parents.
- Photocopy of parent's passports along with a copy of their current Indian visa, if already holding one. For all non-Swiss passport holders: copy of resident status in Switzerland.
- In case of divorce: Child Custody Letter from court in respect of the child.
- In case of single parent: Solicitor's letter and child benefit letter.
- In case of minor's application/declaration, either parent can sign the application form

Important Notes

- Applicants are requested to submit/send photocopies of the supporting documents (not originals) unless originals are specifically requested.
- All applicants should fill in the form correctly as per details from their current valid passport.
- Invitation or supporting letters (if applicable) should include the applicant's details (Name and Passport Number) and be addressed to the High Commission of India or the relevant Consulate.
- Applicant's proof of Indian Origin OR Parent's / Spouse's Indian Passport OR Invitation/admission letter for short-term courses like yoga, mountaineering, volunteer work, spiritual courses etc. OR Invitation letter for voluntary workers from an organization/agency based in India.

This list is not exhaustive and does not guarantee a visa. The High Commission of India or its Consulates reserve the right to ask for additional documents if required