

## Study Visa Document Checklist

### Visa Application Form

- Complete the Indian Government visa application form online (<https://indianvisaonline.gov.in/>).
- Print the form and sign in the box under the photograph on page 1. Validate all data and sign the declaration on page 2.

### Passport

- Original passport valid for at least 180 days from expected return date.
- Minimum 2 blank visa pages.

### Photographs

- Two photos (50 mm × 50 mm) as per Indian specifications.
- Paste one on page 1 of the application form; attach the second with a paper clip.

### Residence Permit / Additional Information Form

- Non-Swiss/Liechtenstein nationals: copy of valid Residence Permit (B, C, or L). **G and F categories are not accepted.**

- Letter of admission from a recognized Indian educational institution with duration of the course.
- Confirmation letter from Swiss school/university in English  CV (Curriculum Vitae)
- Latest education certificate from Swiss school/university
- Registration certificate of the Indian institution.
- Bonafide letter from the school/college confirming student enrolment.
- Receipt of fee paid to the school/college.
- Document showing financial support for the tuition fee and stay in India.
- Residence Permit/Additional Information Form: Non-Swiss/Liechtenstein Nationals are required to submit a photocopy of their valid Residence Permit category B, C or L (G and F category permits will not be accepted).

### Pakistani nationals / Swiss nationals of Pakistani origin:

- Four sets of application forms with identical photos.
- Four copies of the Additional Information Form: [Link](#)

### Travel Itinerary

- Flight reservation, E-ticket, or travel plan showing arrival/departure dates and flight details.
- One copy per application. Confirmed booking is not required, but detailed itinerary is mandatory.

### For Person whose previous nationality was Indian before acquiring foreign nationality:

- Original Surrender Certificate and Copy of the Cancelled Indian Passport OR
- If travelled to India before, please provide your previous Passport with Indian Visa

**Requisite Fee**

- Postal Applications:** Pay to “VF SERVICES (UK) Limited”, Weststrasse 2, 3005 Bern via E-Banking IBAN: CH31 0023 0230 5583 7301 X. Optional QR payment: [Link](#)
- Attach payment confirmation with application. Application Centre Submission: Pay at submission via
  - Credit/Debit card (PostCard & American Express not accepted)
  - Cash

**Visa Processing Time**

- Visa processing for **holders of refugee travel documents** may take up to **45 days**.
- Applicants holding travel documents of Tibetan origin** who provide a supporting letter from the **Tibet Office in Geneva** can expect visa processing to take **5–7 working days**.

**Student Visa Accompanying Dependent – Supporting Documents****Additional Documents for the Student Dependent**

- For Spouse- Registered Marriage Certificate

**For Minor Child (Under 16 Years of Age)**

- Copy of the child’s birth certificate showing both parents’ names.
- Consent letter addressed to the High Commission of India or its respective consulates, signed by both parents.
- Photocopy of parent’s passports along with a copy of their current Indian visa, if already holding one. For all non-Swiss passport holders: copy of resident status in Switzerland.
- In case of divorce: Child Custody Letter from court in respect of the child.
- In case of single parent: Solicitor’s letter and child benefit letter.
- In case of minor’s application/declaration, either parent can sign the application form

**Important Notes**

- Applicants are requested to submit/send photocopies of the supporting documents (not originals) unless originals are specifically requested.
- All applicants should fill in the form correctly as per details from their current valid passport.
- Invitation/supporting letters should be provided on the letterhead of the company/organization with applicant details (Name and Passport number) and addressed to the High Commission of India or its respective Consulates.

**This list is not exhaustive and does not guarantee a visa. The High Commission of India or its Consulates reserve the right to ask for additional documents if required.**