

INDIAN PASSPORT SURRENDER CERTIFICATE

Kindly refer the below mentioned checklist for obtaining a Surrender certificate for an Indian passport.

Applicant needs to provide the **ORIGINALS** as well as the **self-attested photocopy** of the below mentioned documents. (Kindly ensure to arrange your documents in the same order as below).

Applicants are advised to upload their photograph, signature, and supporting documents in advance of their scheduled appointment to facilitate smooth and timely processing of their application at the Visa Centre.

- Appointment letter confirmation.
- [Online application form](#). Two recent photographs- ICAO-compliant photograph (mandatory)
- ((35mm x 45mm)) with white background. (photograph should be same as uploaded online)

- Applicant should sign in the box provided under the photograph on the front page and at the end of the application.
- For a minor's application
 - A Minor under the age of 5 - thumb impression has to be provided on the first page of application
 - A minor above age of 5 - sign on the front page (at least write their first name).
- Either of parents can sign at the second page.
- Indian passport (the one to be surrendered & photocopy of the Photo page, address page and all the used pages)
 - Naturalisation certificate (and English translated version of the foreign language, if applicable).
 - Current British (or foreign) passport.
 - For Foreign passport holder, UK visa/ EU settlement.
 - First British (or foreign) passport applicable only for the applicants who naturalised before 2010.
- Birth Certificate (Full version). [If the applicant is born in UK /abroad and obtained foreign/British Nationality on the basis of Birth in the country and not by naturalisation].
- A declaration from the applicant stating "My UK passport is under process" [If the applicant's British (or foreign) passport is under process].
- Notary Affidavit [if the applicant naturalised after 2010 and lost the latest Indian passport].
- Police report [if the applicant naturalised after 2010 and the applicant lost the latest Indian passport].
 - VFS Declaration form.

That this list is not exhaustive and does not guarantee a Surrender Certificate. The High Commission of India or its Consulates reserve the right to ask for additional documents if required.