

## Italian Embassy – Quito – Ecuador

Sr. #	<b><u>Sports and Other Events Visa</u></b>	YES	NO	N/A
<b>1</b>	<b>Application Form</b> (completed visa application signed by the applicant , applications of minors should be signed by both parents)			
<b>2</b>	<b>One recent passport size colored photographs</b> (full face on white background , one photo attached to application)			
<b>3</b>	<b>Current Passport and Previous passports</b> (if any) passport shall contain two blank pages current passport shall be valid for a period of 120 days			
<b>4</b>	<b>Covering Letter</b> – self-addressed by the applicant explaining the purpose of visit and travel plan etc.			
<b>5</b>	<b>Sponsored Visit</b> Invitation letter from the sports authority / organization in Italy Copy of sponsors passports or resident documents Proof of accommodation in Italy			
<b>6</b>	<b>Un-sponsored Visit</b> Proof of accommodation in Italy ( hotel booking etc.)			
<b>7</b>	<b>Proof of Employment</b> Explaining purpose of visit, professional status of applicant, leave approval, travel/additional  Ecuadorian Federation Letter explaining reason of visit, who pays all expenses, applicant status, permission..... <b>Bank Certificates</b>  most recent bank statements (for the last 3 months  tax payment slips / annual reports / balance sheet statements / audit reports			
<b>8</b>	<b>Proof of Employment / Financial Guarantees</b> Bank certificates  Property documents moveable /immoveable Predial Tax Bank auspices			
<b>9</b>	<b>Hotel Reservation</b> - confirmed hotel booking or proof of hospitality offered by Italian company			
<b>10</b>	<b>Insurance</b> - travel, medical and accident insurance policy as per travel itinerary - cover of Euros 30,000/-			
<b>11</b>	<b>Airline Ticket</b> - confirmed reservation issued by airline or travel agency until Italy			
<b>12</b>	<b>Proof of Family ties</b> – Birth certificate, Marriage certificate etc.			

**Note**

**The Embassy reserves the right to request further documentation at the interview if and when required**

All documents should be provided in original accompanied with a set of photocopies in A4 size

Comments

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[Please sign below that you have read and seen this checklist](#)

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**Applicant's Signature**

**Date...../...../.....**

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**Staff Signature**

**Date...../...../.....**