



**CONSULATE GENERAL OF ITALY
KOLKATA**

Requisite Documents for a Re-Entry Visa

MANDATORY DOCUMENTS: Please show original documents at the time of submission of Application.

1.	Application form fully completed and signed by applicant.
2.	Two recent passport-size Photographs of size 3.3 *3.5 cms (white background)
3.	Passport/Travel Document must: a) Have been issued within the previous 10 years, and the validity must not exceed 10 years b) At least have a validity of 3 months after intended stay c) Have at least 2 face to face blank pages (mandatory). d) Be machine readable without observations.
4.	One set photocopy of applicant's Passport and all previous Schengen, UK & US Visas.
5.	Covering letter from the applicant detailing reasons for the re-entry visa application.
6.	a) If the "Permesso di soggiorno" (Permit of Stay) expiry date does not exceeds 60 days, documentation for not having applied for the renewal in Italy is to be submitted. b) If application for renewal was submitted but, for personal reasons, applicant had to leave Italy before its issuance, original of the receipt (given to him By the Questura- Police Headquarters) is to be submitted. c) If the valid "Permesso di soggiorno" has been stolen or lost while in India, Original Police Report, attesting lost/theft of "Permesso di soggiorno" (Permit Of Stay), is to be submitted in original, translated in English & duly attested.

***Re-entry visa can be issued ONLY after authorization from the competent "Questura" (Police Headquarters) in Italy.**

ORIGINAL DOCUMENT SUBMITTED

YES

NO

Applicant Name

Signature:

NOTE: This Consulate General reserves the right to ask for a Personal Interview or Additional Documents