



**Consulate General of Italy in Kolkata**

**Seafarer Employment Visa (Type-D) Application Checklist**

June 2023

	Passport / Travel Document	a) Have been issued within the previous 10 years, and the validity must not exceed 10 yrs.	
		b) At least have a validity of 3 months from the Date of Expiry of visa	
		c) Have at least 2 blank pages	
1	Visa application Form duly filled and signed	a) 2 recent photographs to be submitted (3.5 x 4.5cm with white background)	
2	Covering letter (from the Indian Company)	a) Original letterhead with signature and stamp	
		b) Details of applicant (surname/name, DoB, passport number...)	
		c) Travel dates	
		d) Name of the vessel	
		e) Applicant's job title	
3	Invitation letter (from Shipping agent in Italy)	a) Details of applicant (surname/name, DoB, passport number...)	
		b) Joining date and name of vessel (same as contract)	
		c) Email to be addressed to this Consulate General and sent to: <a href="mailto:kolkata.visti@esteri.it">kolkata.visti@esteri.it</a> / Copy attached to application	
4	Contract of employment	a) Name of the Seaman	
		b) Period of Contract and monthly amount	
		c) Signature of Seaman and the Shipping Company or Employer	
5	For Italian Flagships	a) Registration Number of the vessel & Table of Armaments.	
6	Contratto d'appalto	Contract for the Outsourcing of the services on board	
7	STCW Certificate + Indos	a) Only for first assignment (colour printout copy)	
8	Applicant's Passport copy + Aadhar card	a) Photocopy (one copy of the front page, one copy of the last page and a copy of the page in case any Observations are mentioned in the passport)	
		b) Photocopy of Aadhar card	
9	Previous Visas	a) Photocopy of Valid US Visas.	
		b) Photocopy of all Schengen Visas issued in the last 5 years	
10	Seaman's Book	a) Original Seaman's Book to be Attached to Passport	
11	Air Ticket	One Way Air Ticket flight details or airlines reservation printout	

**PLEASE NOTE:** Only passports issued in the jurisdiction of the Consulate General of Italy in Kolkata are accepted. Additional documents may be required in certain cases. Applicant could be requested to appear for interview.

Last update: 21/06/2023