



Consulate General of Italy
Mumbai

VISA FOR MOVIE CREWS INTENDING TO SHOOT IN ITALY

- 1. Location scouting, recce and meetings with line producers and Italian partners**
In this case, you will need to apply for a **Type C Visa (Business category)**. Please refer to the complete checklist for details.
- 2. Crew members, actors, directors, DOPs, etc.**
These profiles must apply for a "**Lavoro subordinato - settore spettacolo**" visa, which requires prior authorization (*Nulla Osta*) from the Italian Ministry of Labour (formerly ANPAL). Your line producer in Italy will be able to assist you throughout the process. See the complete checklist for full requirements.
- 3. Helpers, runners, electricians, cooks, and other support staff without artistic added value:**
These roles, which could be easily filled by local professionals in Italy, will be subject to thorough scrutiny. In such cases, full compliance with Italian minimum wage standards and insurance coverage will be strictly evaluated. A "**Lavoro subordinato - settore spettacolo**" visa, with prior authorization (*Nulla Osta*) from the Ministry of Labour (formerly ANPAL), is also required. Please consult the complete checklist for further details.

SHORT TERM C - SCHENGEN VISA FOR ITALY **REQUISITE DOCUMENTS FOR A BUSINESS VISA (SCOUTING, RECCE AND MEETINGS RELATED TO FILM PRODUCTIONS)**

Valid Passport	<ol style="list-style-type: none">Must have at least a validity of 3 months after return from intended stayMust have at least 2 blank pages.Should have been issued within the jurisdiction of the Consulate General of Mumbai, else, address proof of minimum 6 months to be provided. (Letter from Bank/Employer/Rental agreement)	
Visa application form fully completed	<ol style="list-style-type: none">2 photographs to be submitted: http://www.vfs-italy.co.in/photo_specifications.html.Travel dates and duration of stay must be mentioned.Contact details must be clearly mentioned and pertain to the applicant, NOT TO THE AGENT.	
Covering letter from	The letter should include the following information	

Indian company in original and on company letterhead NO B/W PHOTOCOPIES ACCEPTED.	<ul style="list-style-type: none"> a) Name of & designation applicant and other members travelling. b) Date of joining, contract between the company and the applicant, travel dates, itinerary and duration of stay. c) Details of the sponsor of the trip. d) Purpose of the visit e) Name, designation and signature of the authorized signatory with copy of his/her Passport. 	
Company proof of existence	Attach a copy of the company Registration Certificate/ Memorandum and articles of association.	
Indian company financial means	ITR of the company for the last three years.	
Invitation letter from the Italian company Lol on company letterhead	<p>Letter of Invitation needs to be sent via email by the inviting company to commerciale.mumbai@esteri.it PRIOR to the submission of the visa application</p> <p>Copy of Letter of Invitation to be attached, if not in original, in colored photocopy.</p> <p>You can download a : https://visa.vfsglobal.com/one-pager/italy/india/mumbai/english/pdf/Invitation_231214.pdf</p>	
Inviting Person & Company	<ul style="list-style-type: none"> a) Copy of the passport or identity card of the individual in Italy signing the invitation letter. The inviting person must have the power of attorney, as indicated in the Visura Camerale, to represent the inviting company; b) Copy of the Visura Camerale of the inviting Company (Registration with the local Chamber of commerce) dated not earlier than six months prior to the intended travel 	
Travel Itinerary / Complete stay details	<p>Confirmed hotel reservation covering travel dates. This must be mentioned in the invitation letter by the</p> <ul style="list-style-type: none"> c) party bearing the expenses or can be separately submitted. If the applicant is also travelling to other Schengen countries apart from Italy, then hotel bookings for the same will be required. 	
Financial Status	<ul style="list-style-type: none"> a) Personal 3 months Salary Account Bank Statement in original (not photocopy) with Bank stamp and signature with employee no. clearly visible. PLEASE INFORM THE BANK THAT YOU NEED IT TO APPLY FOR VISA. b) ITR acknowledgement for the last three assessment years or form 16A. c) Salary slips (in case employed): last 3 months. <p>In case of Proprietorship: Original Company bank statement <u>for last three months only</u> and ITR for the last three years.</p>	
Passport copy of the applicant	Photocopy: One copy of the front page, one copy of the last page. Photocopies of all previous Schengen Visas. Photocopies of valid US and UK Visas.	
Overseas medical insurance	Overseas medical insurance with minimum coverage of Euro 30,000 for emergency hospital and repatriation expenses.	
Air Ticket	<ul style="list-style-type: none"> a) Return flight details or airlines reservation printout. b) If the applicant is also travelling to other Schengen countries apart from Italy, then tickets will be required, including train bookings, car rentals. <p>NOTE: PNR will be checked</p>	

EMPLOYMENT – D TYPE VISA FOR ITALY

REQUISITE DOCUMENTS FOR AN **EMPLOYMENT VISA “SPETTACOLO” (CREW MEMBERS, ACTORS, DIRECTORS, DOPS / HELPERS, RUNNERS, ELECTRICIANS, COOKS)**

Valid Passport	<ul style="list-style-type: none"> d) Must have at least a validity of 3 months after return from intended stay e) Must have at least 2 blank pages. f) Should have been issued within the jurisdiction of the Consulate General of Mumbai, else, address proof of minimum 6 months to be provided. (Letter from Bank/Employer/Rental agreement)
Visa application form fully completed	<ul style="list-style-type: none"> d) 2 photographs to be submitted: http://www.vfs-italy.co.in/photo_specifications.html. e) Travel dates and duration of stay must be mentioned. f) Contact details must be clearly mentioned and pertain to the applicant, NOT TO THE AGENT.
Profile of the applicant	Proof that the applicant has previous experience in the field of film production. This may include film-related training diplomas and membership in professional guilds or associations in the film industry.
Covering letter from Italian company in original and on company letterhead NO B/W PHOTOCOPIES ACCEPTED.	<p>The letter should include the following information</p> <ul style="list-style-type: none"> a) Name of & designation applicant and other members travelling. b) Date of joining, contract between the company and the applicant, travel dates, itinerary and duration of stay. c) Detail of the shooting. d) Salary and compensation e) Full details of the employer, owner or legal representative of the company, including business name, registered office, and work location with copy of his/her Passport f) Full details of the foreign worker to be hired, including current residence abroad; g) Contract specifications, in compliance with applicable laws and national collective labor agreements, to be reflected in the proposed residence contract; h) A commitment to provide remuneration not below the levels set by the applicable collective agreements; i) A commitment to provide suitable housing and to cover return travel costs to the country of origin in case of expulsion.
Employment contract	Registered employment contract between the Indian production company and the applicant

Nulla Osta	Copy of the Nulla Osta (Work Authorization) issued from the Ministry of Employment of Italy A.N.P.A.L. The Nulla Osta should be sent through P.E.C. to the Consulate.
Inviting Person & Company	<ul style="list-style-type: none"> a) Copy of the passport or identity card of the individual in Italy signing the invitation letter. The inviting person must have the power of attorney, as indicated in the Visura Camerale, to represent the inviting company; b) Copy of the Visura Camerale of the inviting Company (Registration with the local Chamber of commerce) dated not earlier than six months prior to the intended travel
Travel Itinerary / Complete stay details	Confirmed hotel reservation covering travel dates.
Financial Status	<ul style="list-style-type: none"> a) Personal 3 months Salary Account Bank Statement in original (not photocopy) with Bank stamp and signature with employee should be clearly visible. PLEASE INFORM THE BANK THAT YOU NEED IT TO APPLY FOR VISA. b) ITR acknowledgement for the last three assessment years or form 16A. c) Salary slips (in case employed): last 3 months. d) In case of Proprietorship: Original Company bank statement <u>for last three months only</u> and ITR for the last three years.
Passport copy of the applicant	Photocopy: One copy of the front page, one copy of the last page. Photocopies of all previous Schengen Visas. Photocopies of valid US and UK Visas.
Overseas medical insurance	Overseas medical insurance with minimum coverage of Euro 30,000, for emergency hospital and repatriation expenses.
Air Ticket	<ul style="list-style-type: none"> c) Return flight details or airlines reservation printout. d) If the applicant is also travelling to other Schengen countries apart from Italy, then tickets will be required, including train bookings, car rentals. NOTE: PNR will be checked