



EMBASSY OF ITALY
NEW DELHI

REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR JOINING SPOUSE RESIDENT IN ITALY.

1	Application form fully completed and signed by applicant. The visa application should be directly filed by the applicants (not by an agent). Applicants, identified with a valid photo ID document, should duly sign the form at the moment of its submission.
2	Two recent (no more than 6 months) passport-size photographs (white background)
3	Passport/Travel Document must: a) Have been issued within the previous 10 years, and the validity must not exceed 10 years. b) At least have a validity of 3 months after intended stay. c) Have at least 2 blank pages. Passport must be issued within the jurisdiction of the Embassy/Consulate.
4	“Nulla Osta” (or its reference number), issued by the competent S.U.I. in Italy. Kindly note that the “Nulla Osta” is valid only for a period up to six months from its date of issue. The “Nulla Osta” will have to be renewed on expiry. <u>Discrepancy, if any, in the details of the applicant on the “Nulla osta” should be corrected</u> to correspond with the passport’s data. If not done, the Embassy will request correction to the competent S.U.I. in Italy and the visa application will remain pending at the Embassy until the required correction is received.
5	Original attested copy of the passport (all pages) of the inviting person who has applied for the “Nulla Osta” in Italy. It is advisable also to provide an attested copy of the old passport of the inviting person if available. Attestation may be done at the Italian Comune, Tribunale, Notaio.
6	Original attested copy of “Permesso di soggiorno” (Permit of stay) of the inviting person who has applied for the “Nulla Osta” in Italy. If the permit of stay is expired and under renewal then <u>copy of the renewal receipt</u> must be also attested.
7	Duly apostilled¹ Birth Certificate of the applicant. The birth certificate should have been issued directly in English or in the double version Hindi-English or Punjabi-English. Translations in English attested by a notary will NOT be accepted. Translations in Italian are NOT required. In case of submission of a birth certificate issued on the basis of a late registration order by S.D.M or any other competent Authority, a copy of the order needs to be submitted along with the birth certificate (or a reference should be included in the birth certificate).

¹For information pertaining the right attestation/apostillation procedure please consult http://www.vfs-italy.co.in/delhi/familyreunion_joiningspouse_documentsrequired.html and <http://mea.gov.in/apostille.htm>

8	<p>Duly apostilled Marriage Certificate of the couple. The birth certificate should have been issued directly in English or in the double version Hindi-English or Punjabi-English. Translations in English attested by a notary will NOT be accepted. Translations in Italian are NOT required. Marriage certificates to be acceptable should contain:</p> <ul style="list-style-type: none"> • Photo of the spouses. No photomontage allowed. • Age of the spouses at the time of marriage. • Status of the spouses at the time of marriage. If the status of one spouse is “divorced” a duly attested and apostiled divorce decree by the competent court should be submitted. If the status is widowed a duly attested and apostiled death certificate of the deceased spouse should be submitted.
9	<p>“Dichiarazione sostitutiva di atto notorio”, i.e. attested declaration from the inviting person in Italy stating the existence and persistence of the marriage and that no divorce/litigation/dispute is pending in any court of law. The document has to be attested by the local Italian Authorities. Inviting person are strongly invited to use the template provided in the Embassy and VFS website.</p>
10	<p>Although not compulsory, applicants may decide to share pictures portraying them together (of both the marriage and after marriage life) and any other document deemed useful in order to strengthen the application.</p>
11	<p>Endorsement of spouse name in applicants’ passport as well as spouse’s passport.</p>

KINDLY NOTE:

- **All documents must be submitted in original and double set of copies.** The original documents (will be RETURNED after the visa processing.
- Any forged or fake certificate/affidavit/passport submitted will not be returned to the applicant who might be prosecuted in both the Italian and the Indian Courts.
- The Embassy reserves the right to ask for a **Personal Interview** or Additional Documents, whether required.
- Before submitting a visa application, every applicant is required to make sure that **his/her name, surname, place of birth, date of birth and spouse/parents’ names on passport appear with the same spelling on all other relevant documents to be submitted**, such as birth certificate, marriage certificate, divorce decree, death certificate, S.D.M. order etc. Any spelling error in any of the documents should be corrected **BEFORE** submitting the visa application. In case of discrepancies apparent at the time of submission, VFS may invite the applicants to present the application directly at the Embassy, who will take a decision on its admissibility.
- The applicant should be aware that, during the visa processing, the need could arise:
 - of being contacted via mail or phone for further clarifications;
 - of being notified a “suspension”² or an “advance notice for refusal”³ (therefore it is pivotal to provide updated contact details – both phone/mobile numbers and emails and to regularly check the visa application status).
 - of paying the need of paying an additional verification fees, for further investigations to be conducted in accordance with the provision of art. 2 bis of DPR 394/1999. For further information about the modality of payment please consult the page: <http://www.vfs-italy.co.in/delhi/familyreunionvisa.html>

² A suspension occurs when more time is needed to decide on the application and further investigations should be conducted. In that case the applicant will be notified by the Embassy through VFS that the normal legal deadlines for processing the visa are interrupted.

³ An advance notice for refusal occurs when the Embassy is oriented to deny the visa but concedes the applicants 10 working days to make comments or to produce additional documentation.