



EMBASSY OF ITALY NEW DELHI
Requisite documents for VISITING FAMILY AND FRIENDS –
TOURIST VISA

1.	Shengen Visa application form
2.	<p>A valid passport</p> <ul style="list-style-type: none"> • Your passport or travel document must be valid for at least 3 months from the date on which you will leave the Schengen area. • Your passport or travel document must have at least 2 empty visa pages. • Your passport or travel document cannot have been issued more than 10 years ago
3.	Passport copy of the inviting person (EU national or Indian citizen)
4.	<p>Proof of family relationship and accommodation provided by host in Italy, Invitation Letter filled up and signed by the host in Italy. The signature of the host must be matching with the one on the ID or Passport</p> <p>a) If the host in Italy is an EU citizen: ID or Passport copy including signature page</p> <p>b) If the host in Italy is a non-EU citizen: Passport copy including signature page and <u>Italian residence permit copy.</u></p> <p>c) If the host in Italy is a family member non-EU citizen: Family relationship must be proved (Birth certificate, marriage certificate) If submitting documents, to prove family relationship the original apostille from the competent authority in the country where the document was issued is required.</p> <p>d) If the host in Italy is a family member EU citizen (except ex art 2 and 3 Directive 2004/38/CE): Family relationship must be proved. If submitting documents, to prove family relationship both original Italian (or EU) and Indian documentation need to be provided.</p> <p>FOR MINORS APPLYING:</p> <p>a) If applicant is traveling with both parents: original and copy of birth certificate.</p> <p>b) If applicant is travelling with one of the parents: original consent letter written and signed by the other parent, legalized through the Italian Embassy/Consulate where the other parent is resident and minor applicant's birth certificate (copy and original).</p> <p>c) If minor is travelling alone: original consent letter to travel abroad written and signed by both parents, legalized through the Italian Embassy/Consulate where parents are resident If one of the parents passed away, death certificate (original and copy) together with translation in English.</p>
5.	Overseas health insurance Certificate with minimum coverage of Euro 30.000 for urgent hospitalization or repatriation expenses, the stamp and signature of the insurance company are mandatory
6.	For applicants with insufficient finances sponsored by the host in Italy: Fidejussione in original copy issued by Italian financial institute.
7.	<p>Evidence of applicant's employment:</p> <p>a) If the applicant is an employee: Headed paper company's original approved letter, latest 3 months pay slips and latest 3 years Income Tax Return.</p> <p>b) If the applicant is Self-Employed: Full Business Certificate of Incorporation + last 3 months Business Bank Statement + latest 3 years Income Tax Return</p>

	c) If students applying: Original letter from the school, dated within 30 days before date of submission, must report: Full name of the applicant, full name and address of school, telephone number of the school, signature of the Head of Department.
8.	Proof of economic situation in country of residence: Statement of the last 6 months updated to maximum 1 month before date of submission with transactions, <u>name of the applicant shown on the statement must be the same as on passport</u> , accounts with positive balance only, no business accounts.
9.	Round trip flight ticket.
10.	Documents proving that you will return to your Country of residence after your trip: <u>For example:</u> <ul style="list-style-type: none"> • An employment contract, a declaration from your employer or other documentation proving you are employed in your country of origin. • A document proving you are in education or training in your country of origin. • A document proving your children attend school in your country of origin. • A document proving you are a caregiver in your country of origin
11.	Copy of all previous Schengen Visa

NOTE: VISA FEES ARE NOT APPLICABLE. THIS EMBASSY RESERVES THE RIGHT TO ASK FOR A PERSONAL INTERVIEW OR ADDITIONAL DOCUMENTS, WHETHER REQUIRED.

ALL THE DOCUMENTS SHOULD BE PROVIDED IN ORIGINAL AND COPY.

ANY FORGED OR FAKE CERTIFICATE/AFFIDAVIT/PASSPORT SUBMITTED WILL NOT BE RETURNED TO THE APPLICANT WHO MIGHT BE PROSECUTED IN BOTH THE ITALIAN AND THE INDIAN COURTS.