



EMBASSY OF ITALY NEW DELHI

REQUISITE DOCUMENTS FOR STUDY VISA – SHORT TERM (C)

MANDATORY DOCUMENTS: please show **ORIGINAL DOCUMENTS** at the time of submission of the application.

THE APPLICATION WILL BE ACCEPTED ONLY IF THE DOCUMENTS AT POINTS n. 6, 7 AND 8 ARE SUBMITTED.

Kindly be informed that students whose admission is subject to an **entrance test** at the University in Italy will need to apply for a **Long Term** (D) Visa. However, students who are supposed to take an entrance test before their final study certificate is issued will apply for a **Short Term** (C) Visa.

1.	Application form (C) duly filled and signed by applicant * In case of minors to be signed by both parents
2.	One recent passport-size photograph (white background). Please do not staple the photographs to the application form
3.	Passport/Travel Document must: a) Have been issued within the previous 10 years, and the validity must not exceed 10 yrs. b) At least have a validity of 3 months after visa duration. c) Have at least 2 blank pages.
4.	One set photocopy of applicant's Passport
5.	Personal Cover Letter
<u>6.</u>	ORIGINAL STUDY CERTIFICATES ATTESTED BY THE HRD AND DULY APOSTILLED BY THE MEA. IMPORTANT: Attestation by Sub-divisional Magistrate (SDM) is not accepted.
<u>7.</u>	ONE of the following documents (if required by Italian University/Institute): 1. DoV (<u>already</u> issued by an Italian Diplomatic Mission or DoV application) 2. CIMEA Certificate (if accepted by Italian University/Institute in place of DoV) that ascertains the eligibility of your qualification(s). IMPORTANT: Study visa applications without DoV or CIMEA will not be accepted, unless not required by Italian University/Institute. Please visit Cimea website to learn more about their operating time: https://www.cimea.it/EN/pagina-attestati-di-comparabilita-e-verifica-dei-titoli
<u>8.</u>	RECEIPT OF FULL PAYMENT OF ENROLMENT FEES. (<i>In case the portal is not yet open, and the enrolment fee is not acceptable, kindly provide adequate proof of the same.</i>)
<u>9.</u>	B2-level English certification , if the course is taught in English (preferably IELTS , TOEFL) B2-level Italian certification , if the course is taught in Italian
10.	- Confirmation receipt of enrollment downloaded from the official UNIVERSITALY portal, AND/OR Original letter of admission from University/Institute in Italy

11.	<p>Documentation regarding the applicant's financial status: Proof of means of support in Italy of not less than Euro 534.41 for each month, or 6.947,33 annually. This availability can be proven through:</p> <ol style="list-style-type: none"> 1. Documents proving applicant's source of income. If financially supported by a sponsor, the applicant is required to provide sponsorship letter and sponsor's ID proof, evidence of sponsor's employment/business activity, sponsor's ITR-V forms for last 3 years and bank account statements for last 6 months duly stamped and signed by bank manager. 2. Educational loan (it will be accepted only if deposited and visible on bank statements submitted by the applicant). Else, the relevance shall be evaluated on a case to case basis. <p>In case of scholarship from Italian Government: Proof of scholarship in original. Where the amount of the scholarship does not satisfy the minimum amount established by law, the availability can be proven through the proofs mentioned in points no. 1 and 2</p> <p>* According to Italian law, those who can act as sponsor are: applicant's parents (no other family member is eligible), Italian or foreign nationals legally residing in Italy, Institutions and Italian established authorities as Universities and local Government bodies or Foreign authorities recognized by Italian Government.</p>
12.	<p>Adequate proof of Boarding and Lodging in Italy for the entire intended period of stay:</p> <ol style="list-style-type: none"> 1. Hotel booking OR 2. Home Rent agreement OR 3. Accommodation provided by University/Institute
13.	<p>Roundtrip flight ticket.</p>
14.	<p>Medical Insurance with a coverage of at least € 30,000 valid for the entire intended period of stay, including the 'repatriation clause' (to be chosen from a range of Schengen-compliant Travel Medical Insurance or one Italian Insurance Company)</p>
15.	<p>For minors:</p> <ul style="list-style-type: none"> - Birth Certificate in original duly attested and apostilled (If there is only one legal guardian, the proof must be submitted e.g. Death certificate, Divorce certificate, Proof of sole custody duly attested and apostilled) + 1 copy - If applicant is travelling with one of the parents: original APOSTILLED consent letter written and signed by the other parent. - If the minor is travelling alone, both parents will be summoned to the Embassy to sign the consent letter. - Guardianship acceptance letter of guardian in Italy + copy of ID + 1 copy