



**CONSULATE GENERAL OF ITALY  
KOLKATA**

**Requisite Documents for a Study Visa**

**MANDATORY DOCUMENTS: Please show original documents at the time of submission of Application.**

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| 1.  | <b>Application form</b> fully completed and signed by applicant.   |
| 2.  | <b>Two recent passport-size Photographs of size 3.3 *3.5 cms</b> (white background)  |
| 3.  | <b>Passport/Travel Document must:</b><br>a) Have been issued within the previous 10 years, and the validity must not exceed 10 years<br>b) At least have a validity of 3 months after intended stay<br>c) Have at least 2 face to face blank pages (mandatory).<br>d) Be machine readable without observations.  |
| 4.  | <b>One set photocopy of applicant's Passport and all previous Schengen, UK &amp; US Visas. And a covering letter from the applicant.</b>   |
| 5.  | <b>Overseas medical insurance with minimum coverage of Euro 30,000</b> , for emergency hospital and repatriation expenses.   |
| 6.  | <b>"Dichiarazione di Valore" (Declaration of Value)</b> of the applicant's educational certificates duly legalized by the Consular office. The local Institution or School should advise this Consulate General directly in case it is not required.   |
| 7.  | <b>Education Certificates</b> duly Apostilled by Ministry of External Affairs.   |
| 8.  | <b>Acceptance</b> of enrolment by the Italian School or Institution, stating the duration of course  |
| 9.  | Documentation regarding the applicant's economic status:<br>1.- <b>University Courses or Post graduated courses :</b><br>Proof of means of support in Italy of not less than 350,57 Euro for each month of the academic year. This availability can be proven through :<br>a) Bank Statement of applicant or family <b>OR</b> b) Bank loan<br>2.- <b>Scholarship from Italian Government :</b><br>Proof of scholarship in original.<br>Where the amount of the scholarship does not satisfy the minimum established by law (see annexed table ) the availability can be proven through :<br>a) Bank Statement of applicant or family <b>OR</b> b) Bank loan<br>c) Bank guarantees (fidejussione bancaria") covering the expenses for the duration of stay foreign exchange value (see annexed table)<br>3.- <b>Non University courses :</b><br>a) Adequate financial guarantees (see annexed table ) <b>OR</b><br>b) Bank guarantees (fidejussione bancaria") covering the expenses for the duration of stay as per the foreign exchange value<br>c) Adequate means for repatriation <b>OR</b> return flight ticket or booking (for courses for period up to 90 days). |
| 10. | <b>Receipt</b> of full payment of Tuition fees (if required)   |
| 11. | <b>Adequate proof of Boarding and Lodging</b> ( minimum 7 days of accommodation proof if not provided by the institution).   |
| 12. | <b>A return flight ticket or booking (for courses up to 90 days)</b>   |
| 13. | <b>(For visa requested more than 90 days)</b> The applicant has to submit his/her original (not scanned) admission letter stapled with the passport. At the time of collection of the passport applicant has to make sure that the admission letter or the declaration letter by the university is duly stamped by the Consulate.  |

**NOTE: This Consulate General reserves the right to ask for a Personal Interview or Additional Documents**